

***Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held March 11, 2026***

**Members Present:** Andy Haymond, Darlene Fredericks, Assistant Secretary Bruce Johnson, Vice President Dr. Larry Kirk, Philip LaRocca, Steve Ostling, Secretary Melissa Schuster, Eric Smith, President Bo Sheppard, and Carl Starkey.

**Members Excused:** None.

**Members Absent:** None.

**Also Present:** District Manager Matt Ball, Assistant Manager Aaron Lumsden, Administrative Manager Maritza Sandoval, and Vector Ecologist/ Fish Biologist Ryan Rothenwander.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on March 11, 2026, at 444 Otterson Drive, Chico, CA 95928.
2. The March 11, 2026, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:00 PM by President Sheppard.
3. Under persons wishing to address the Board on items not on the agenda, the District Manager reported that a book titled "The Great Train Heist" was mailed to the District office and addressed to each of the Board's Trustees. The District Manager and Administrative Manager reminded the Board that an email from the Fair Political Practice Commission (FPPC) was sent out to all Trustees to file their form 700 electronically in accordance to SB 852 and reminded them of the April 1, 2026, deadline. Seeing and hearing no more persons wishing to address the Board on items not on the agenda, President Sheppard proceeded to request approval of the minutes.
4. After review, it was then moved by Member Johnson, seconded by Member Ostling and passed unanimously with a vote of 9 ayes and 0 nays with Member LaRocca abstaining due to his excused absence to approve the minutes of the Board of Trustees meeting held February 11, 2026, as written.
5. No persons wishing to address the Board on closed session matters.
6. No closed session matters needing legal counsel.
7. Reports (7.1)
- 7.1 Under item 7.1 of Reports, District Manager's Report, the District Manager reported that on February 12, 2026, the District conducted vehicle inspections. Also on this date, all District management attended a webinar with Paylocity to discuss the requirements and technical aspects of transferring the District's payroll from QuickBooks to Paylocity.

On February 13, 2026, the District Manager attended the biweekly Legislative Regulatory Committee call. MVCAC lobbyists and committee members reviewed legislation and current regulatory issues throughout the state.

The District was closed on February 16, 2026, on observance of President's Day.

On February 17, 2026, District management attended a meeting with representatives of Vee Mac to review the services and software the company provides and to review components the District would need to have for the system to be operational. This is an exploration meeting requesting a proposal from Vee Mac.

On February 18, 2026, District management met again with Paylocity to outline the upcoming transfer of services.

On February 19, 2026, District management attended a meeting with representatives of CSU, Chico to review the services and software the CSUC may be able to create and to review components the District would need to have for the system to be operational. This is an exploration meeting requesting a proposal from CSU, Chico.

On February 24, 2026, District management attended a webinar provided by CSDA on ADA website compliance. On the same date, District management also attended another webinar on ADA website compliance, but this one was presented by MVCAC.

On February 26, 2026, District management attended the VCJPA's Annual Conference in Santa Cruz, California. The VCJPA Annual Conference covered the programs of coverage (e.g. worker's compensation, property liability, vehicle liability, etc.), liabilities and losses, legal updates, and Artificial Intelligence (AI).

On February 27, 2026, the District Manager attended the biweekly Legislative Regulatory Committee call. MVCAC lobbyists and committee members reviewed legislation and current regulatory issues throughout the state. District management attended the VCJPA's Annual Conference and Board meeting.

On March 2, 2026, the District Manager attended the first legislative committee meeting for 2026 to review current bills, take position on those bills, and to discuss any legislation the MVCAC would like the committee to push. In addition, the committee reviewed the 2026 charges.

On March 3, 2026, District management attended a webinar provided by CSDA on updates regarding the California Public Records Request laws and regulations.

On March 4, 2026, all District management, as required by statute, attended the new Senate Bill (SB) 827 training provided by CSDA. SB 827, effective January 1, 2026, mandates that California local agency officials, including elected/appointed officials and department head to complete at least two hours of specialized fiscal and financial training every two years. This new training covers budgeting, debt management, and audits. Also on this date, the District Manager attended the MVCAC Leg Day training. The District Manager also met with a representative of Target to discuss products, pricing, and availability.

On March 5, 2026, the District Manager met with a representative of Clarke Mosquito Control Products to discuss products, pricing, availability, and a possible trial. District management staff attended a meeting with Leading Edge and Associates.

On March 10, 2026, the District Manager attended the monthly MVCAC Regulatory Affairs Committee meeting. Topics discussed were cannabis, Pollinator Protection Act, storm water recapture, the Monarch butterfly, and the new draft of the NPDES Permit.

## 8. Policy Matters (8.1 – 8.4)

- 8.1 Under item 8.1 of Policy Matters, the Board was asked to consider amendments to Personnel Policy, Policy 7150, Compensation. District management explained the reason for the suggested amendments. It was then moved by Member LaRocca, seconded by Member Smith and passed unanimously with a vote of 10 ayes and 0 nays to approve amendments to Personnel Policy, Policy 7150, Compensation as drafted.
- 8.2 Under item 8.2 of Policy Matters, the Board was reminded that during the February 11, 2026, Regular Meeting of the Board of Trustees, Member Schuster requested that the District explore the idea of updating the Mission of the District. The Board was asked to consider three options. After some discussion, the Board took a vote and selected a new mission statement for the District. The Board directed management to immediately update electronic material and updated printed material as new ones are ordered containing the District's mission statement to minimize cost. It was then moved by Member Fredericks, seconded by Member Haymond and passed unanimously with a vote of 10 ayes and 0 nays to adopt the new mission statement that reads:  
  
"The mission of the Butte County Mosquito and Vector Control District is to protect public health by preventing and reducing mosquito-borne disease, minimizing nuisance mosquito populations, and combating the spread of diseases associated with ticks, fleas, and other vectors. The District accomplishes this through science-based, environmentally responsible control strategies, proactive surveillance, and community education and engagement."
- 8.3 Under item 8.3 of Policy Matters, per the conditions of the Employment Agreement between the District and District Manager, the manager must remind and request an annual performance evaluation. The Board and District Manager will meet in closed session at April's Board Meeting to discuss the evaluation. No action taken, nor needed.
- 8.4 Under item 8.4 of Policy Matters, per the conditions of the Employment Agreement between the District and District Manager, the manager must request a one-year contract extension, which he did both verbally and with a written letter. No action taken, nor needed.
9. Under topic of the month, the District's Entomologist gave a presentation on an overview of the mosquito traps used by the District.
10. After reviewing the demands made upon the District for the past month, it was then moved by Member Johnson, seconded by Member Starkey, and passed unanimously with a vote of 10 ayes 0 nays to authorize checks numbered 56685 through 56812 be signed and distributed. Expenditures for the month totaled \$307,625.24.
11. No other personnel to report.

12. No items of correspondence to report.
13. Under other business, Member Kirk shared and discussed articles on sterile insect technology, mosquito borne disease in Europe, and the use of ivermectin to combat mosquitos in other countries.
14. No persons wishing to address the Board pertaining to closed session matters.
15. No closed session matters warranting legal counsel.
16. President Sheppard announced adjournment at 5:08 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on April 8, 2026, at the Chico Substation's Board Room at 444 Otterson Drive, Chico, CA 95928.

Respectfully submitted,

Melissa Schuster,  
Secretary