



Butte County Mosquito and Vector Control District

5117 Larkin Road • Oroville, CA 95965-9250
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Matthew C. Ball
Manager

AGENDA

Regular Meeting of the Board of Trustees Of the Butte County Mosquito and Vector Control District

(BCMVCD) Board Room, 5117 Larkin Road, Oroville, CA 95965-9250. The Board of Trustees is committed to making its proceedings accessible to all citizens. Individuals with special needs should call District staff at 530-533-6038 or 530-342-7350, Monday through Thursday, 6:00 a.m. to 4:30 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

1. **Regular Board of Trustees Meeting Time:** 6:30 PM **Date:** April 13, 2016
2. **Call to Order** – 6:30 PM in the Board Room, 5117 Larkin Road, Oroville, CA 95965-9250.
3. **Persons Wishing to Address the Board on Items Not on the Agenda (limit to 5 minutes):**
4. **Approval of Minutes of the Meeting of:** March 9, 2016
5. **Closed Session Announcement (District Legal Counsel Present):** N/A

6. Reports: (6.1 - 6.4)

6.1 District Manager's Report

The District Manager will provide a brief report on current District business and activities. The Manager will also report on District employees, meetings attended, and current projects.

6.2 District Departments Report

The District Manager and other District staff present, will provide a report on all the business and activities of all the District's departments. District departments include, Lab/Surveillance Department, which includes vector and virus surveillance, Control Operations Department, Aircraft Operations Department, and Public Information and Outreach Department.

6.3 2015 / 2016 Third Quarter Fiscal Report

By the time of the Board Meeting, staff will have the 2015/2016 3rd quarter fiscal report prepared and available for review. The District Manager will discuss and explain the report. Additionally, the Office Manager will be available to answer questions and assist in explaining the report.

6.4 2016 BCMVCD 1st Quarter Newsletter

The Assistant Manager will review the District's 2016 1st Quarter Newsletter which will be available for review at the meeting. The Assistant Manager will report on the topics presented in the newsletter.

7. Policy Matters: (7.1 - 7.4)

7.1 Consider Approving the Four Annual Letters, Two MOUs, and Authorize Mailing When Appropriate

The Board will be asked to review and consider the enclosed draft copies of the organic rice letter and Memorandum of Understanding (MOU), the aggressive mosquito control on lands in excess of three acres (new owner/manager) letter and MOU, the aggressive mosquito control on lands in excess of three acres (reminder) letter, and the post-harvest rice re-flooding letter. The Board will also be asked to authorize the mailing of the aforementioned letters and MOUs when appropriate.

7.2 Consider a Donation to the Mosquito Research Foundation

The Board will be asked to consider a donation to the Mosquito Research Foundation (MRF). The Board will consider three options; Option 1 is to donate for general research and administration support; Option 2 is to donate for specific research project(s); Option 3 is to decide to not donate. The MRF is seeking donations of any denomination, but strongly encourages .05% of a districts operating budget. The District donated \$7,500.00 April of 2015 to fund three research projects at \$2,500.00 each.

7.3 Consider Approving the RFP for Professional Audit Services and Direct Staff to Distribute the RFP

The Board will be asked to consider approving the request for proposals (RFP) for professional audit services as well as to direct staff to distribute and publish the RFP.

7.4 Consider Joining the California Special Districts Association

The Board will be asked to consider joining the California Special Districts Association (CSDA). CSDA's dues structure is based on an agencies/district's operating revenue. The dues for operating revenue between \$2.0 million and \$5.0 million is \$5,659.00 annually.

8. Topic of the Month:

The Board will hear a report explaining a pesticide family.

9. Approve Payment of The Bills:

The Board will be asked to review the demands made upon the District for the past month and consider approving the payment of the bills.

10. Personnel: N/A

11. Correspondence: N/A

12. Other Business: N/A

13. Persons Wishing to Address the Board Pertaining to Closed Session Matters:

14. Closed Session Matters (District Legal Counsel Not Present): (14.1-14.2)

14.1 Employee Performance Evaluation – PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Gov't. Code 54957. Title, District Manager.

14.2 Labor Negotiations – CONFERENCE WITH LABOR NEGOTIATOR(s). Gov't. Code 54957.6. District Designated Representative(s): District Manager Ball. Employment Agreement extension.

15. Adjournment: (Next Regular Meeting of the BCMVCD Board of Trustees May 11, 2016, in Chico, Ca.)