

***Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held February 11, 2026***

**Members Present:** Andy Haymond, Darlene Fredericks, Assistant Secretary Bruce Johnson, Vice President Dr. Larry Kirk, Steve Ostling, Secretary Melissa Schuster, Eric Smith, President Bo Sheppard, and Carl Starkey.

**Members Excused:** Philip LaRocca.

**Members Absent:** None.

**Also Present:** District Manager Matt Ball, Assistant Manager Aaron Lumsden, Administrative Manager Maritza Sandoval, and Entomologist Amanda Bradford.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on February 11, 2026, at 444 Otterson Drive, Chico, CA 95928.
2. The February 11, 2026, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:00 PM by President Sheppard.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, President Sheppard proceeded to request approval of the minutes.
4. After review, it was then moved by Member Johnson, seconded by Member Smith and passed unanimously with a vote of 9 ayes and 0 nays with Member Johnson abstaining due to his excused absence to approve the minutes of the Board of Trustees meeting held January 14, 2026, as written.
5. No persons wishing to address the Board on closed session matters.
6. No closed session matters needing legal counsel.
7. Reports (7.1 – 7.2)
  - 7.1 Under item 7.1 of Reports, District Manager's Report, the District Manager reported that on January 15, 2026, the District completed the monthly management meeting, staff meeting, and all vehicle inspections. Also on this date, all District staff attended in-house annual training. Annual training consisted of pesticide safety training, pesticide law and label training, forklift training, respirator training, endangered species training, and workplace violence prevention training. Additionally, all staff attended a training on Outdoor Hazards provided free of charge by the VCJPA.

As directed by the Board on January 14th, the District Manager emailed the Town of Paradise on January 15, 2026, requesting that the District be shared the possible locations of the Town's proposed sewer ponds to provide helpful suggestions and/or comments. The Board was provided a copy of the Town of Paradise's response, which outlined that a draft will be presented on April 16, 2026, which at that time the Board would be able to provide a response. The District Manager illustrated on a map the proposed sites and explained the potential mosquito impact each location would pose to the residents of the Town of Paradise.

On January 16, 2026, the District Manager attended the biweekly Legislative Regulatory Committee call. MVCAC lobbyists and committee members reviewed legislation and current regulatory issues throughout the state.

On January 20, 2026, District management met with Sage to review their financial software package and options, ask questions and review the startup and annual costs.

On January 21, 2026, the District Manager attended the Greater Sierra Sacramento (GSS). This GSS Summit One Health Regional Collaboration focuses on bats and rabies.

On January 27, 2026, District management attended CSDA's webinar and training on updated 2026 Employment Law and Practices.

On January 28, 2026, all District staff attended VCJPA's defensive driver's training classroom course, with nearly all District staff doing ride along observation. This course is provided free of charge by VCJPA. Also on this date, the District Manager met with a representative of Clarke Mosquito Control to discuss product availability, product costs, and projected uses for 2026.

On January 29, 2026, the District Manager attended CSDA's webinar and training on Story Telling for the Public Sector and Making Dry Content Impactful. Also on this date, the District Manager

and Entomologist II attended and participated in the Sac Valley Region meeting held remotely and virtually.

On January 30, 2026, the District Manager attended the biweekly Legislative Regulatory Committee call. MVCAC lobbyists and committee members reviewed legislation and current regulatory issues throughout the state.

On February 5, 2026, District management met with Granicus to review the services they provide and to review costs with those associated services.

The District was closed on February 9, 2026, in observance of Lincoln's Birthday.

On February 10, 2026, the District Manager attended the monthly MVCAC Regulatory Affairs Committee meeting. Topics discussed were cannabis, Pollinator Protection Act, storm water recapture, the Monarch butterfly, and the new draft of the NPDES Permit.

As a reminder, the District will be closed on February 16, 2026, in observance of Presidents' Day.

- 7.2 Under item 7.2 of Reports, the Assistant Manager reviewed the 2025 BCMVCD Annual Report with the Board. The Board complimented staff on the quality of the report.
8. Policy Matters (8.1 – 8.3)
  - 8.1 Under item 8.1 of Policy Matters, the Board was asked to consider amendments to Personnel Policy, Policy 7130, Pay Periods. District management explained the reason for the suggested amendments. It was then moved by Member Starkey, seconded by Member Ostling and passed unanimously with a vote of 9 ayes and 0 nays to approve amendments to Personnel Policy, Policy 7130, Pay Periods as drafted.
  - 8.2 Under item 8.2 of Policy Matters, the Board was asked to consider approving and adopting Resolution No. 26-01 which affirms the District's compliance with the California Underground Storage Tank Cleanup Fund (USTCF), as provided in 40 CFR 280.107. The District passed the original Resolution affirming compliance with USTCF of May 11, 1994, and amended the current Resolution to comply with SB 1764 on June 12, 1996. It was then moved by Member Smith, seconded by Member Ostling and passed unanimously with a vote of 9 ayes and 0 nays to approve Resolution 26-01 which affirms District's compliance with the California Underground Storage Tank Cleanup Fund (USTCF), as provided in 40 CFR 280.107
  - 8.3 Under item 8.3 Policy Matters, time was set aside to allow the Board of Trustees to complete the Form 700 Statement of Economic Interest as required by the Fair Political Practices Commission.
9. Under topic of the month, the District's Entomologist gave a presentation on the biology of *Anopheles freeborni*.
10. After reviewing the demands made upon the District for the past month, it was then moved by Member Starkey, seconded by Member Schuster, and passed unanimously with a vote of 9 ayes 0 nays to authorize checks numbered 56578 through 56684 be signed and distributed. Expenditures for the month totaled \$337,298.84.
11. No other personnel to report.
12. No items of correspondence to report.
13. Under other business, the District Manager reported that Member Schuster asked for the District Manager to provide the Board with options for an updated mission statement.
14. No persons wishing to address the Board pertaining to closed session matters.
15. No closed session matters warranting legal counsel.
16. President Sheppard announced adjournment at 4:56 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on March 11, 2026, at the Chico Substation's Board Room at 444 Otterson Drive, Chico, CA 95928.

Respectfully submitted,

Melissa Schuster,  
Secretary