

Butte County Mosquito and Vector Control District

5117 Larkin Road • Oroville, CA 95965-9250
Phone: 530-533-6038 • Fax: 530-534-9916
www.BCMVCD.com

Matthew C. Ball
Manager

AGENDA

Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District

(BCMVCD) Board Room, 444 Otterson Drive, Chico, CA 95928. The Board of Trustees is committed to making its proceedings accessible to all citizens. Individuals with special needs should call District staff at 530-533-6038 or 530-342-7350, Monday through Thursday, 6:00 a.m. to 4:30 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodation and/or alternative format documents must be made 48 hours prior to the meeting.

1. **Regular Board of Trustees Meeting Time:** 4:00 PM **Date:** March 12, 2025
2. **Call to Order** – 4:00 PM Roll Call
3. **Persons Wishing to Address the Board on Items Not on the Agenda (limit to 5 minutes):**
4. **Approval of Minutes of the Meeting of:** February 12, 2025
5. **Persons Wishing to Address the Board Pertaining to Closed Session Matters:**
6. **Closed Session Announcement (District Legal Counsel Present):** N/A
7. **Reports: (7.1)**
- 7.1 **District Manager's Report**

The District Manager will provide a brief report on current District business and activities. The District Manager will also report on District employees, meetings attended, and current projects.

8. **Policy Matters: (8.1 – 8.3)**
- 8.1 **Consider a Nomination to Serve as a Special District Non-Enterprise Member on Butte LAFCo**

The Board will be asked to consider a nomination to serve as a Special District Non-Enterprise Member on Butte LAFCo. The term is a four-year term, expiring on May 31, 2029.

- 8.2 **District Manager Requests Annual Performance Evaluation**

Per the conditions of the Employment Agreement between the District and District Manager, the manager must remind and request an annual performance evaluation. The employment agreement states, "3. *The Board shall, in April of each year of the Agreement term, meet and confer with the Manager on the issue of his job performance. The Board shall prepare a written evaluation of the Manager's performance, which shall be delivered to, and discussed with, the Manager.*" The Board and District Manager will meet in closed session at April's Board Meeting

to discuss the evaluation. At the June 14, 2017, regular meeting of the Board of Trustees, the Board unanimously approved to discontinue the use of the District Manager evaluation form and to discuss the District Manager's performance again verbally during closed session at which point, a Trustee will be appointed to draft a letter summarizing the verbal evaluation for the District Manager.

8.3 District Manager Requests One-Year Contract Extension

The Board will be asked to consider if it would like to extend the current employment agreement with the District Manager. Should the Board want to proceed, consideration for a one-year contract extension will be held during the April Board meeting. Per the conditions of the Employment Agreement between the District and District Manager, the manager must request a one-year contract extension.

9. Topic of the Month:

The Board will watch a presentation on an overview of the mosquito traps used by the District.

10. Approve Payment of the Bills:

The Board will be asked to review the demands made upon the District for the past month and consider approving the payment of the bills.

11. Personnel: N/A

12. Correspondence:

The Board will review letters written by District Manager, Matthew C. Ball, to the Board of Trustees and to Senator Melissa Hurtado.

13. Other Business: N/A

14. Persons Wishing to Address the Board Pertaining to Closed Session Matters:

15. Closed Session Matters (District Legal Counsel Not Present): N/A

16. Adjournment: (Next Regular Meeting of the BCMVCD Board of Trustees is April 9, 2025)

Regular Meeting Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held February 12, 2025

Members Present: Darlene Fredericks, Andrew Haymond, Assistant Secretary Bruce Johnson, Vice President Dr. Larry Kirk, Steve Ostling, President Bo Sheppard, Eric Smith, and Carl Starkey.

Members Excused: Philip LaRocca and Secretary Melissa Schuster.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Aaron Lumsden, Administrative Manager Maritza Sandoval, and Entomologist Amanda Bradford.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on February 12, 2025, at 444 Otterson Drive, Chico, CA 95928.
2. The February 12, 2025, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:00 PM by President Sheppard.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, President Sheppard proceeded to request approval of the minutes.
4. After review, it was then moved by Member Johnson, seconded by Member Starkey, and passed unanimously with a vote of 8 ayes and 0 nays to approve the minutes of the Board of Trustees regular meeting held January 12, 2025, with edits.
5. No persons wishing to address the Board on closed session matters.
6. No closed session matters needing legal counsel.
7. Reports (7.1 – 7.2)
- 7.1 Under item 7.1 of Reports, District Manager's Report, the District Manager reported that on January 9, 2025, District management attended a free webinar provided by Interwest Insurance on new employment laws.

On January 14, 2025, all District employees received CPR/First Aid/AED training provided free of charge by John Holick, of Valent Biosciences. All employees received their American Red Cross certificates of completion for the course.

On January 15, 2025, District management met with Leading Edge and Associates to review the status of MapVision 3.0 and to discuss the needs still needing to be completed on the project.

On January 16, 2025, the District completed the monthly management meeting, staff meeting, and all vehicle inspections. The District's Safety Committee held their monthly meeting as well as management. Also on this date, all employees attended defensive driver training school provided free of charge by the VCJPA, attended the District's annual pesticide safety and awareness review, respirator training, forklift training, calibration, and more annual training.

On January 17, 2025, the District Manager attended the MVCAC Legislative Committee meeting to discuss the upcoming legislative year, funding mechanisms, the possibility of bill introduction, and scheduling of future meetings and events.

On January 15, 2025, District management met with Leading Edge and Associates to review the status of MapVision 3.0 and to discuss the needs still needing to be completed on the project. Also on this date, the District Manager attended the Sac Valley Region meeting to discuss the upcoming MVCAC Board meeting agenda items, heard reports from MVCAC committees, heard reports from industry, CDPH, and the VCJPA.

On January 28, 2025, District management attended a conference call with VCJPA's ERMA to review and discuss District policies on various policies that may need updating with the enhancement of various employer-employee laws and regulations.

On January 29, 2025, February 3, 2025, and February 12, 2025, District management met with Leading Edge and Associates to review the status of MapVision 3.0 and to discuss the needs still needing to be completed on the project.

On February 6, 2025, the District Manager met with representatives of BCPH to discuss the potential of BCPH conducting the District's mosquito and tick-borne disease testing. The District Manager reported that BCPH had a new Director and had scheduled a tour of the District.

The District Manager provided a verbal report on the two aircraft the District purchased and informed the Board the Thrush was delivered to the District on February 11, 2025. The District Manager reported that one plane was completed under budget and most likely the second plane will come in under budget as well.

- 7.2 Under item 7.2 of Reports, the Assistant Manager reviewed the 2024 BCMVCD Annual Report with the Board. The Board complimented staff on the quality of the report.
8. Policy Matters (8.1 – 8.6)
 - 8.1 Under item 8.1 of Policy Matters, the Board was asked to consider an amendment to Operations Policy, Policy #3055, Credit Card Usage. It was moved by Member Smith, seconded by Member Ostling, and passed unanimously with a vote of 8 ayes 0 nays to approve the proposed amendments.
 - 8.2 Under item 8.2 of Policy Matters, the Board was asked to consider an amendment to Personnel Policy, Policy #7130, Pay Periods. It was moved by Member Starkey, seconded by Member Johnson, and passed unanimously with a vote of 8 ayes 0 nays to approve the proposed amendment.
 - 8.3 Under item 8.3 of Policy Matters, the Board was asked to consider approving a transfer of \$750,000.00 from Committed- Accumulated Capital Outlay Reserve to Capital Outlay- Aircraft to pay for the Grumman AG Cat approved during the November 13, 2024, Board Meeting. It was moved by Member Smith, seconded by Member Ostling, and passed unanimously with a vote of 8 ayes 0 nays to approve a transfer of \$750,000.00 from Committed- Accumulated Capital Outlay Reserve to Capital Outlay- Aircraft.
 - 8.4 Under item 8.4 of Policy Matters, the Board was asked to consider approving a transfer of \$700,000.00 from Assigned- Aerial Operations Reserve to Capital Outlay- Aircraft to pay for the Grumman AG Cat approved during the November 13, 2024, Board Meeting. It was moved by Member Fredericks, seconded by Member Johnson, and passed unanimously with a vote of 8 ayes 0 nays to approve a transfer of \$700,000.00 from Assigned- Aerial Operations Reserve to Capital Outlay- Aircraft.
 - 8.5 Under item 8.5 of Policy Matters, the Board was asked to consider approving and adopting Resolution No. 25-01 which affirms the District's compliance with the California Underground Storage Tank Cleanup Fund (USTCF), as provided in 40 CFR 280.107. The District passed the original Resolution affirming compliance with USTCF of May 11, 1994, and amended the current Resolution to comply with SB 1764 on June 12, 1996. It was moved by Member Johnson, seconded by Member Starkey, and passed unanimously with a vote of 8 ayes 0 nays to approve Resolution No. 25-01.
 - 8.6 Under item 8.6 of Policy Matters, time was set aside to allow the Board of Trustees to complete the Form 700 Statement of Economic Interest as required by the Fair Political Practices Commission.
9. Under topic of the month, the District's Entomologist gave a presentation on overwintering *Anopheles freeborni*.
10. After reviewing the demands made upon the District for the past month, it was then moved by Member Starkey, seconded by Member Ostling, and passed unanimously with a vote of 8 ayes 0 nays to authorize checks numbered 54998 through 55149 be signed and distributed. Expenditures for the month totaled \$2,008,576.52.
11. No items under personnel to report.
12. No correspondence to report.
13. Under other business, the District Manager shared that the District received a letter from LAFCo for nominations from Special District's to the LAFCo Board. The District Board of Trustees sought nominations and Member Eric Smith expressed interest. The Board instructed the District Manager to present to the Board during next month's meeting a letter of nomination and to take action to officially nominate Member Eric Smith.
14. No persons wishing to address the Board pertaining to closed session matters.
15. No closed session matters not warranting legal counsel.

16. President Sheppard announced adjournment at 4: 45PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on March 12, 2025, at the Chico Substation Board Room at 444 Otterson Drive, Chico, CA 95928.

Respectfully submitted,

Melissa Schuster,
Secretary

On February 13, 2025, the District Manager met with representatives regarding last year's shorebird and waterbird habitat conversation program to review how the program went and what happened for those properties that participated in the program.

On February 14, 2025, the District Manager attended the MVCAC Legislative Committee meeting to discuss the upcoming legislative year, funding mechanisms, the possibility of bill introduction, and scheduling of future meetings and events.

The District was closed on February 17, 2025, in observance of President's Day.

On February 18, 2025, the District Manager provided a tour for the newly hired Butte County Public Health Officer, Dr. Jarret Beaudoin. The tour focused on the history of the District, how and what the District does to serve the public, and how the District operates.

On February 19, 2025, District management met with Leading Edge and Associates to review the status of MapVision 3.0 and to discuss the needs still needing to be completed on the project.

On February 25, 2025, the District Manager met with a representative of Central Life Sciences to discuss products, product availability, product pricing, and reviewed projections for the upcoming mosquito season.

On February 26, 2025, the District completed the monthly management meeting, staff meeting, and all vehicle inspections. The District's Safety Committee held their monthly meeting as well as management. Also on this date, District management attended the weekly meeting with Leading Edge and Associates to review the status of updates regarding MapVision 3.0.

On March 4, 2025, District management attended a webinar on the Public Records Act, reviewing new legislation that amends the Public Records Act. This webinar was provided by CSDA.

On March 5, 2025, District management met with Leading Edge and Associates to review the status of MapVision 3.0 and to discuss the needs still needing to be completed on the project.

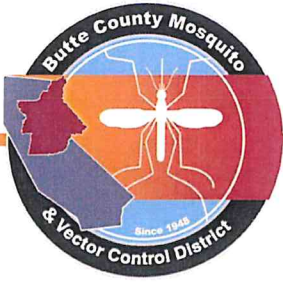
On March 6, 2025, the District Manager attended an "all invite" Butte LAFCo meeting. LAFCo presented how LAFCo operates and how LAFCo can assist special districts.

On March 7, 2025, the District Manager attended the biweekly Legislative Regulatory Committee call. MVCAC lobbyists and committee members reviewed legislation and current regulatory issues throughout the state.

On March 11, 2025, District management attended a webinar on the Legal Landscape and Strategic Imperatives provided by CSDA.

On March 12, 2025, District management met with Leading Edge and Associates to review the status of MapVision 3.0 and to discuss the needs still needing to be completed on the project.

As a reminder, Form 700, Conflict of Interests are due no later than April 1, 2025.



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Matthew C. Ball
Manager

March 12, 2025

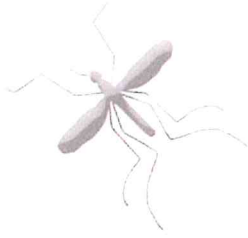
Butte LAFCo
Steve Lucas
1453 Downer Street, Suite C
Oroville, CA 95965

Mr. Lucas,

The Butte County Mosquito and Vector Control District Board of Trustees would like to nominate [REDACTED] to serve as a Special District Regular "Non-Enterprise" Member. Should you have any questions and/or need any other information from the District, please do not hesitate to contact me.

Respectfully,

James "Bo" Sheppard
President



BUTTE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

*From the Desk of
District Manager Matthew C. Ball*

March 3, 2025

Butte County Mosquito and Vector Control District
Board of Trustees
Attention: President Sheppard
5117 Larkin Road
Oroville, CA 95965-9250

Re: District Manager Contract Extension

Dear members of the Board of Trustees,

I am writing to request a one-year contract extension to the current employment agreement between the District and myself, the "District Manager." I am satisfied and feel privileged with the current language and terms of the contract. I do not wish to renegotiate terms at this time.

I have and continue to be honored and privileged to serve as your District Manager for the past sixteen years and it is my intention and hope to serve many more. I firmly believe that I have a strong bond and great communication lines with each of you, the District's staff, and the public the District serves. I strongly feel that together, we have completed an abundance of projects and achieved many goals over the past sixteen years, and I am excited to see what we can accomplish in the future.

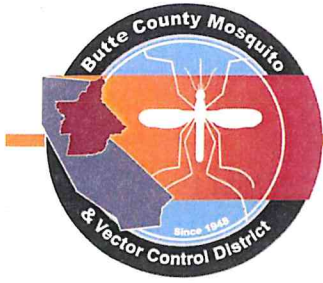
Looking forward to progressively leading the District for many years to come.

Respectfully,

A handwritten signature in blue ink, appearing to read "Matt C. Ball".

Matthew C. Ball
District Manager

mcb



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Matthew C. Ball
Manager

March 5, 2025

The Honorable Melissa Hurtado
California State Senate
1021 O Street, Suite 6510
Sacramento, California 95814

RE: Senate Bill 496 (Hurtado): Advanced Clean Fleets – Support [As Introduced]

Dear Senator Hurtado:

The Butte County Mosquito and Vector Control District (District) is pleased to support your Senate Bill 496, related to the Advanced Clean Fleets mandates. The District provides public protection through the surveillance and control of various vectors, focusing on mosquitoes and mosquito-borne disease. The District utilizes only two large vehicles, used as nurse trucks to the District's aircraft, aiding in the suppression of mosquito abatement spanning over 100,000 acres of rice and over 75,000 acres of managed wetlands.

Local agencies like ours continue to do our part in achieving the State's climate and emissions goals. SB 496 will enable us to better meet this challenge and effectively navigate the current Advanced Clean Fleets (ACF) mandates and their associated ambitious compliance deadlines. Of critical concern to our community, the ACF mandates on local agencies are creating unnecessary challenges in complying while maintaining the many critical services Californians rely upon for their most essential daily needs as well as during emergencies and disasters.

SB 496 will provide some relief to local agencies by establishing an Appeals Advisory Committee by which local agencies may request a review of exemption request denials. This ensures transparency while protecting due process for those seeking further review.

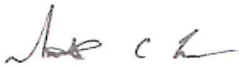
Additionally, SB 496 would update the emergency vehicle exemption, allowing those vehicles that respond to and support critical operations related to emergencies and disasters, often under austere conditions, to continue to protect our communities.

SB 496 also modifies the requirements of the daily usage exemption, removing barriers for the applicant to comply with the mandate. Moreover, the legislation promotes affordability amid rapidly rising cost pressures on essential local services by averting the costly acquisition of ZEVs before it is possible to install the infrastructure required to use them.

These improvements to the ACF will protect the health and safety of Californians, avoid unnecessary costs detrimental to our shared long-term goals, and ensure that local agencies can continue to work

diligently to decarbonize their fleet operations and comply with the ACF without being penalized for factors beyond their control. For these reasons the Butte County Mosquito and Vector Control District is pleased to support your Senate Bill 496. Please feel free to contact us with any questions.

Respectfully,

A handwritten signature in black ink, appearing to read "M. C. Ball".

Matthew C. Ball
District Manager
Butte County Mosquito and Vector Control District

CC: Senator Dahle
Assemblyman Gallagher
Anthony Tannehill, Legislative Representative, California Special Districts Association