

***Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control
District Meeting held February 13, 2019***

Members Present: Secretary A. Thomas Anderson, President Dr. Albert Beck, Bruce Johnson, Vice President Dr. Larry Kirk, Steve Ostling, Melissa Schuster, Assistant Secretary Bo Sheppard, and Dr. Tom Vickery.

Members Excused: Gordon Andoe and Carl Starkey.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Doug Weseman, and Office Manager Maritza Sandoval.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on February 13, 2019, at 5117 Larkin Road, Oroville, CA 95965-9250.
2. The February 13, 2019, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 6:30 PM by President Beck.
3. The District Manager requested that item 6.2, Annual Report review be added to the agenda. Seeing and hearing no other persons wishing to address the Board, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Sheppard, seconded by Member Johnson, and passed unanimously to approve the minutes of the Board of Trustees meeting held January 9, 2019, as written.
5. No persons wishing to address the Board on closed session matters.
6. No closed session matters.
7. Reports (7.1 –7.2)
- 7.1 Under item 7.1 of reports, District Manager's Report, the District Manager reported that on January 10, 2019, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee also met on this date. The District also completed annual pesticide safety training, respirator fit test and training, and forklift training.

On January 16, 2019, the District hosted and attended defensive drivers training. VCJPA provides this training free of charge. All District employees attended the two hour classroom course and then all drove with a VCJPA observer.

On January 17, 2019, the District Manager, Assistant Manager, and both Office Managers were sworn in again deputy auditors. This was a requirement of the county's new auditor.

As a reminder, the District was closed on January 21, 2019, in observance of Martin Luther King Day.

On January 23, 2019, the District Manager met with a representative of Valent BioSciences to discuss products, prices, and availability.

On January 24, 2019, District administration staff attended a webEx conference call with Leading Edge and Associates to continue to work on and develop PowerBI, a component of MapVision. Also on this date, the District Manager spoke with Jeff Carter, legal counsel for OMAD, regarding an extension of service for the city of Oroville. The District Manager also attended the monthly Comanche Creek meeting with the Friends of Comanche Creek and the city of Chico. The group discussed current projects, planned for future projects, and provided an update on Phase II.

On January 25, 2019, the District Manager toured part of Paradise and Magalia to ascertain the extent of the damage from the Camp Fire and to observe potential mosquito-breeding sources that could exist come the spring and summer.

On January 29, 2019, the District Manager met with a representative of Summit to discuss products, prices, and availability. Also on this date, the District Manager reached out to speak with Steve Lucas of Butte LAFCo to inquire about the District's annexation of approximately 15,000 acres near Durham. Mr. Lucas explained that LAFCo was still waiting on the legal description and GIS maps. The process has been delayed due to county public works staff being reassigned to the Camp Fire.

On January 30, 2019, the District completed a compliance inspection conducted by the Butte County Agriculture Department. The District passed the inspection with no violations.

On January 31, 2019, the District hosted the Sac Valley Regional meeting at the Chico Substation. The region discussed MVCAC action items, research projects, reviewed committee reports, and reviewed reports from the VCJPA, CDPH, and industry.

On February 4 and 5, 2019, some District staff and several members of the Board attended the MVCAC Annual Conference in Burlingame, California. The District Manager and others that attended provided a verbal report of the conference.

The District was closed on February 12, 2019, in observance of Lincoln's Birthday and will be closed on February 18, 2019, in observance of President's Day.

- 7.2 Under item 7.2 of reports, the Assistant Manager reviewed the 2018 Annual Report. The Board reported it was pleased with the quality of the Annual Report.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

8. Policy matters (8.1 – 8.2)

- 8.1 Under item 8.1 of policy matters, the Board was asked to consider a service agreement extension between the Oroville Mosquito Abatement District (OMAD) and the District. The agreement is for the District to provide surveillance and control services for OMAD. The agreement is the same that was approved last year and has been reviewed by the District's legal counsel. It was then moved by Member Anderson, seconded by Member Sheppard, and passed unanimously to extend the service agreement between the District and OMAD.

- 8.2 Under item 8.2 of policy matters, the Board was asked to consider approving amendments to Operations Policy, Policy #3055, Credit Card Usage. It was then moved by Member Schuster, seconded by Member Johnson, and passed unanimously to approve the amendments as written.

9. Under topic of the month, the District Manager provided a report on *Anopheles freeborni*.

10. After reviewing the demands made upon the District for the past month it was then moved by Member Anderson, seconded by Member Schuster, and passed unanimously to authorize checks numbered 44282 through 44310, and 46011 through 46107 be signed and distributed. Expenditures for the month totaled \$268,840.98.

11. No personnel items to report.

12. No correspondence items to report.

13. Under other business President Beck requested that the Board consider changing the meeting time from 6:30PM to 4:00PM. After some discussion, the Board directed the District Manager to agendize this item for the March 13, 2019, regular meeting of the Board of Trustees. The District Manager asked if any members wished to attend the Butte County Special Districts Association General Meeting. Members Anderson, Beck, and Sheppard requested to attend.

14. No closed session matters.

15. President Beck announced adjournment at 7:33 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 6:30 PM on March 13, 2019, at the Chico Substation's Board Room at 444 Otterson Drive, Chico, CA 95928.

Approved as written at the Board of Trustees meeting held March 13, 2019.

Respectfully submitted,

A. Thomas Anderson,
Secretary