

***Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held June 12, 2019***

**Members Present:** Andoe, President Dr. Albert Beck, Bruce Johnson, Vice President Dr. Larry Kirk, Phil LaRocca, Steve Ostling, Melissa Schuster, Assistant Secretary Bo Sheppard, and Carl Starkey.

**Members Excused:** Dr. Tom Vickery.

**Members Absent:** None.

**Also Present:** District Manager Matt Ball, Assistant Manager Doug Weseman, Office Manager Maritza Sandoval, Darlene Starkey, and Priscilla Báez of Cal OES Health and Social Services.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on June 12, 2019, at 5117 Larkin Road, Oroville, CA 95965-9250.
2. The June 12, 2019, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:00 PM by President Beck.
3. Seeing and hearing no other persons wishing to address the Board, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Sheppard, seconded by Member Kirk, and passed unanimously to approve the minutes of the Board of Trustees meeting held May 8, 2019, with several corrections recommended by Member Starkey.
5. No closed session matters.
6. Under election of officers, President Beck opened nominations for Secretary, it was moved by Member Johnson, seconded by Member Ostling, and passed unanimously to elect Member Sheppard to Secretary for the remainder of the calendar year. President Beck opened nominations for Assistant Secretary, it was then moved by Member Sheppard, seconded by Member Starkey, and passed unanimously to elect Member Schuster to Assistant Secretary for the remainder of the calendar year.
7. Reports (7.1 – 7.2)
  - 7.1 Under item 7.1 of reports, District Manager's Report, the District Manager reported that on May 9, 2019, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee also met on this date. Also on this date, the District Manager met with a representative of Clarke Mosquito Control to discuss products, prices, and to review District projection. This representative also conducted droplet testing on a ULV fogger free of charge.

On May 13, 2019, the District Manager attended the monthly West Nile virus task force meetings with Butte County Public Health. The District and Health Department discussed mosquito populations, mosquito-borne disease activity, and public education and outreach activities.

On May 14, 2019, the District Manager attended a Paradise Town Council meeting to provide a verbal report of District activities within the Camp Fire burn scar. The District Manager provided information regarding mosquito populations, District inspections and control activities, and best projected the season ahead.

On May 15, 2019, the District management and staff attended an annual meeting with California Department of Fish and Wildlife to review and discuss AB 896. The meeting focused on BMPs conducted by CDFW, flood schedules, and streamlining the communication process between the two agencies.

On May 16, 2019, the District Manager met with Butte County LAFCo, USDA, Cal OES, and FEMA to discuss grant assistance programs to assist the District with the increased resource drain and increased expenditure needs the District is enduring due to the Camp Fire. The District is indebted to Steve Lucas of Butte LAFCo. Mr. Lucas has assisted and advocated on the District's behalf countless times throughout the aftermath of the Camp Fire. Mr. Lucas has been the District's point of contact connecting the District to the various agencies that can provide assistance. The Board agreed with the District Manager to discontinue pursuing any and all grants where the District Manager felt uneasy about the conditions of the grants.

On May 23, 2019, the District Manager attended the monthly Comanche Creek Greenway meeting. Meeting attendees include city of Chico Park and Recreation Department staff, Friends of Comanche Creek, and Neighbors of Comanche Creek. Topics covered included an update on

the sewer project, updates on existing projects and timelines, and planning of the Phase II project.

On May 29, 2019, the District Manager participated in a Health Watch series with Debbie Cobb of Action News Now. These Health Watch series focused on the Camp Fire and mosquito aftermath, West Nile virus, and tick borne disease. These segments will air throughout the year on Action News Now. Action News Now donated this service to the District. Also on this date, the District Manager assisted Butte County Public Health with a Facebook live video that aired on June 5, 2019, and will remain active under Butte County Public Health's Facebook feed.

On May 30, 2019, the District Manager met with a representative of Target Specialty Products. Target provided the District with some test product.

On May 31, 2019, the District Manager attended a conference call with the North Valley Community Foundation / Butte Strong Committee. The committee had many questions regarding the District's request for financial assistance. Shortly after the meeting, the District Manager received a message from Alexa Benson-Valavanis, President & CEO that the Committee unanimously agreed to grant the District 100% of the requested amount.

On June 3, 2019, Cal OES informed the District that its FEMA request for financial assistance had been denied.

On June 5, 2019, the District Manager met with a representative from Clarke Mosquito Control to discuss product availability, prices, and to review District projections. Also on this date, the District's outside financial auditor commenced with the District's pre audit testing.

On June 10, 2019, the District Manager attended the monthly West Nile virus task force meetings with Butte County Public Health. The District and Health Department discuss mosquito populations, mosquito-borne disease activity, and public education and outreach activities.

- 7.2 Under item 7.2 of reports, department's report, the District Manager reported tick surveillance has now ceased for the season. Tick surveillance will again commence in the fall of 2019. A total of 335 tick pools have been submitted to Placer MVCD for the 2018/2019 tick season. 154 of the 335 tick pools have been tested with 3 pools testing positive with *Borellia burgdorferi* and 7 testing positive with *Borellia miyamotoi*. Areas where positive pools were collected include Bidwell Park, Lime Saddle, Lake Wyandotte, and Loafer Creek. The District's New Jersey light traps and gravid traps continue to capture adult mosquitoes. The sentinel chickens arrived and were placed in their coops on April 4, 2019, and sampling has continued. Yellow jacket surveillance and CO2 trapping have continued.

No West Nile virus (WNV) activity has been reported within the District's service area in 2019. WNV has been identified in four California counties to date; San Diego, Orange, Riverside, and Tulare.

The District's four indoor fish tanks have continued to produce a high volume of fry. The tanks have had some of their stock used for public fish plants. The tanks will go through a winterization cycle the months of August and September. Very few fry will be produced at this time. The Vector Ecologist / Fish Biologist will continue to test the tanks for optimal production. The public mosquitofish tanks have been placed and are operational. The pond reconstruction project has been completed. The pond will have fish planted soon.

Mosquito and Vector Control Specialists (Specialists) have continued with winter/spring flood water mosquito surveillance in rock pits, dredger pits, flood water areas, and urban sources. Camp Fire surveillance and control continues. Countless burnt properties have yield many mosquito- breeding sources with an abundance of larvae. Specialists have completed the first round of storm drain treatments. Specialists have completed annual training, calibration, maintenance, required annual reading, and winter compound projects. Early summer sources are starting to produce mosquitoes. Sources such as rice, managed wetlands, and pastures have been identified. Service requests for inspections, fish, and treatments have increased dramatically over the past month.

The District's Air Operations has completed all annual maintenance on the three District aircraft and loader truck. 714Y and 6633K have already made aerial larvicide applications. 606Y will be make aerial ULV applications when surveillance data warrants.

The Public Relations (PR) Department is currently preparing for the upcoming public relations season. The PR Department is reviewing and updating (if needed) the District's website, brochures, photo and video files, and other informational documents. The District mobile friendly website continues to be updated as needed. Several public events are slated for the near future. The District has already conducted several interviews on local news channels and newspapers.

The District recently had a booth at several public events. The District will have a booth at many more events throughout the summer.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

8. Policy matters (8.1 – 8.5)

- 8.1 Under item 8.1 of policy matters, the Board was asked to consider approving and adopting Resolution 19-05 which affirms the District's intent to continue assessments for fiscal year 2019-2020, preliminarily approving the Engineer's Report, and providing for notice of hearing for the Butte County Mosquito and Vector Control District, Mosquito, Vector and Disease Control Assessment. It was then moved by Member Sheppard, seconded by Member Johnson, and passed unanimously to approve and adopt Resolution 19-05 which affirms the District's intent to continue assessments for fiscal year 2019-2020, preliminarily approving the Engineer's Report with several amendments, and providing for notice of hearing for the Butte County Mosquito and Vector Control District, Mosquito, Vector and Disease Control Assessment.
- 8.2 Under item 8.2 of policy matters, the Board was asked to consider approving and adopting Resolution #19-06 which affirms the District's compliance with the California Underground Storage Tank Cleanup Fund (USTCF), as provided in 40 CFR 280.107. The District passed the original Resolution affirming compliance with USTCF of May 11, 1994, and amended the current Resolution to comply with SB 1764 on June 12, 1996. It was then moved by Member Schuster, seconded by Member Starkey, and passed unanimously to approve and adopt Resolution #19-06.
- 8.3 Under item 8.3 of policy matters, the Board was asked to consider changing the start time for the regular meeting of the Board of Trustees. At the regular meeting of the Board of Trustees on May 8, 2019, President Beck asked that this item be considered at the June 12, 2019, Board meeting. The Board considered if it wishes to start the meetings at 4:30 PM instead of 4:00 PM and to confirm the day of the week. After a lengthy discussion, Member Johnson made a motion to change the Board meeting start time to 4:15 PM. The motion died without a 2<sup>nd</sup>. After further discussion the Board desired to continue the commencement times of regular meetings of the Board of Trustees at 4:00 PM. No action taken, nor needed.
- 8.4 Under item 8.4 of policy matters, as the Board did not change the start time of the meetings, item 8.4, a Resolution signifying a meeting time change was not needed. No action taken, nor needed.
- 8.5 Under item 8.5 of policy matters, the Board was asked to consider a transfer of appropriations from Salaries and Benefits to Capital Outlay in the amount of \$50,000.00 to cover unforeseen capital expenditures (vehicle totaled from accident and vehicle totaled due to Camp Fire). It was then moved by Member Starkey, seconded by Member Sheppard, and passed unanimously to approve the transfer of appropriations from Salaries and Benefits to Capital Outlay in the amount of \$50,000.00.
9. Under topic of the month, the District Manager provided a verbal report on the biology of *Culex pipiens*.
10. After reviewing the demands made upon the District for the past month it was then moved by Member Starkey, seconded by Member Sheppard, and passed unanimously to authorize checks numbered 46403 through 46490 be signed and distributed. Expenditures for the month totaled \$315,000.43.
11. Under personnel items, the District Manager reported that fourteen seasonal employees started work with the District on May 28, 2019 and one started on June 3, 2019. One seasonal employee voluntarily quit employment on May 29, 2019. The last seasonal hired will start on June 17, 2019.
12. Under correspondence, the Board reviewed a rejection letter from Cal OES. The District had applied for disaster assistance to address the significant public health threat left in the wake of the Camp Fire.
13. Under other business, the District Manager reviewed the District's Board policy on trustee reimbursement and provided a brief update on Dr. Vickery.
14. No persons wishing to address the Board on closed session matters.
15. No closed session items.

16. President Beck announced adjournment at 5:20 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on July 10, 2019, at the Chico Substation's Board room at 444 Otterson Drive, Chico, CA 95928.

Approved as written at the Board of Trustees meeting held July 10, 2019.

Respectfully submitted,

James "Bo" Sheppard,  
Secretary