



Butte County Mosquito and Vector Control District

5117 Larkin Road • Oroville, CA 95965-9250
Phone: 530-533-6038 • Fax: 530-534-9916
www.BCMVCD.com

Matthew C. Ball
Manager

AGENDA

Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District

(BCMVCD) Board Room, 444 Otterson Drive, Chico, CA 95928. The Board of Trustees is committed to making its proceedings accessible to all citizens. Individuals with special needs should call District staff at 530-533-6038 or 530-342-7350, Monday through Thursday, 6:00 a.m. to 4:30 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodation and/or alternative format documents must be made 48 hours prior to the meeting.

1. **Regular Board of Trustees Meeting Time:** 4:00 PM **Date:** March 12, 2025
2. **Call to Order** – 4:00 PM Roll Call
3. **Persons Wishing to Address the Board on Items Not on the Agenda (limit to 5 minutes):**
4. **Approval of Minutes of the Meeting of:** February 12, 2025
5. **Persons Wishing to Address the Board Pertaining to Closed Session Matters:**
6. **Closed Session Announcement (District Legal Counsel Present):** N/A
7. **Reports: (7.1)**
- 7.1 **District Manager's Report**

The District Manager will provide a brief report on current District business and activities. The District Manager will also report on District employees, meetings attended, and current projects.

8. **Policy Matters: (8.1 – 8.3)**
- 8.1 **Consider a Nomination to Serve as a Special District Non-Enterprise Member on Butte LAFCo**

The Board will be asked to consider a nomination to serve as a Special District Non-Enterprise Member on Butte LAFCo. The term is a four-year term, expiring on May 31, 2029.

- 8.2 **District Manager Requests Annual Performance Evaluation**

Per the conditions of the Employment Agreement between the District and District Manager, the manager must remind and request an annual performance evaluation. The employment agreement states, "3. *The Board shall, in April of each year of the Agreement term, meet and confer with the Manager on the issue of his job performance. The Board shall prepare a written evaluation of the Manager's performance, which shall be delivered to, and discussed with, the Manager.*" The Board and District Manager will meet in closed session at April's Board Meeting

to discuss the evaluation. At the June 14, 2017, regular meeting of the Board of Trustees, the Board unanimously approved to discontinue the use of the District Manager evaluation form and to discuss the District Manager's performance again verbally during closed session at which point, a Trustee will be appointed to draft a letter summarizing the verbal evaluation for the District Manager.

8.3 District Manager Requests One-Year Contract Extension

The Board will be asked to consider if it would like to extend the current employment agreement with the District Manager. Should the Board want to proceed, consideration for a one-year contract extension will be held during the April Board meeting. Per the conditions of the Employment Agreement between the District and District Manager, the manager must request a one-year contract extension.

9. Topic of the Month:

The Board will watch a presentation on an overview of the mosquito traps used by the District.

10. Approve Payment of the Bills:

The Board will be asked to review the demands made upon the District for the past month and consider approving the payment of the bills.

11. Personnel: N/A

12. Correspondence:

The Board will review letters written by District Manager, Matthew C. Ball, to the Board of Trustees and to Senator Melissa Hurtado.

13. Other Business: N/A

14. Persons Wishing to Address the Board Pertaining to Closed Session Matters:

15. Closed Session Matters (District Legal Counsel Not Present): N/A

16. Adjournment: (Next Regular Meeting of the BCMVCD Board of Trustees is April 9, 2025)