

***Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held November 14, 2018***

**Members Present:** Secretary A. Thomas Anderson, Gordon Andoe, President Dr. Albert Beck, Bruce Johnson, Vice President Dr. Larry Kirk, Susan Mason, Steve Ostling, Assistant Secretary Bo Sheppard, Carl Starkey, and Dr. Tom Vickery.

**Members Excused:** None.

**Members Absent:** Melissa Schuster.

**Also Present:** District Manager Matt Ball, Assistant Manager Doug Weseman, and Office Manager's Darlene Starkey and Maritza Sandoval.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on November 14, 2018, at 444 Otterson Drive, Chico, CA 95928.
2. The November 14, 2018, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 6:30 PM by President Beck.
3. Seeing and hearing no persons wishing to address the Board, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Sheppard, seconded by Member Starkey, and passed unanimously to approve the minutes of the Board of Trustees meeting held October 10, 2018, as written.
5. No closed session matters.
6. Reports (6.1 – 6.2)
  - 6.1 Under item 6.1 of reports, District Manager's Report, the District Manager reported that on October 11, 2018, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee also met on this date. Also, while all staff was together, the District Manager provided the staff with the District's negotiation proposal. The District Manager explained the rational for the proposal and met and conferred with staff in good faith. Also on this date, the District Manager met with a representative of Aflac to discuss the current gap insurance options available, rates, and open enrollment. District staff also participated in a webEX conference call with Leading Edge and Associates. Topics of the meeting were to review progress on work orders and to review items of completion.

On October 23, 2018, the Vector Ecologist/Fish Biologist provided staff of Santa Clara County Vector Control Department a tour of the District's aquaculture programs and District operations.

On October 24, 2018, the District Manager and Assistant Manager attended the Sac Valley Region meeting. The meeting topics discussed were the upcoming MVCAC action items, MVCAC committee reports, industry reports, and district reports.

On October 25, 2018, District staff attended a webEX conference call with Leading Edge and Associates. Topics of the meeting were to review Tier II of MapVision and instructions on using PowerBI. Also on this date, the District's earthquake insurance carrier sent a representative to the District to conduct an inspection. The District passed the inspection. Member Mason attended the monthly Comanche Creek Greenway meeting and reported that no new developments have been discussed and phase II is still in process.

On November 6, 2018, the District provided at the request of some of the employees, to meet and confer amongst themselves to review and the District's proposal.

On November 7, 2018, all but one licensed District staff attended the Sac Valley Region Continuing Education session in Chico.

The District was closed on November 12, 2018, in observance of Veteran's Day.

- 6.2 Under item 6.2 of reports, the District Manager reported that the District's New Jersey light traps and gravid traps continued catching mosquitoes until they were pulled on November 5<sup>th</sup> and 6<sup>th</sup>. All mosquito populations have decreased over the past month. It is important to note, that this time last year there was 26 New Jersey light traps and 21 gravid traps operational. Due to the increased surveillance programs, there are now 28 New Jersey light traps and 31 gravid traps operational. Sentinel chickens samples continued to be taken biweekly until November 6, 2018, as this was the last collection of the season. CO2 trapping has ceased for the season. Mosquito pools were submitted to be tested for mosquito-borne disease. The District submitted 416 mosquito pools this year.

WNV activity continues to be active within the service area. As of October 3, 2018, the District has received confirmation of 49 WNV positive mosquito pools, 34 sentinel chickens, 4 dead birds, 10 humans, and 5 human asymptomatic blood donors. The District has also received confirmation of one West Nile virus fatality in 2018. Over the past month WNV activity continues to increase throughout the state.

A lot of requests for fish have continued to be taken and filled. The public tanks were pulled on October 24, 2018. The District's Aquaculture Center continues to rear fish. Currently, the tanks are producing in excess of 15,000 fry per month. Two of the four indoor tanks were drained and altered. This most likely will lead to a reduction in fry production temporarily. The District's fish ponds have been mucked (vegetation removal).

Mosquito and Vector Control Specialists (Specialists) have continued with urban mosquito surveillance and control. Such sources inspected and controlled include but not limited to, storm drains, catch basins, retention/detention ponds, and unmaintained swimming pools. A large number of targeted sources were captured during the District aerial surveillance project. Pools and other large sources are being inspected. Rural and agricultural lands are continuing to breed mosquitoes. Managed wetlands, pastures, rice, and other agriculture sources have been treated. Re-flooded rice has been inspected and treated. November 8, 2018, was the last day Specialists were in the field. Specialists have now switched to mosquito readiness and winter projects.

The District's aircraft continued to make larvicide applications. As of October 31, 2018, 714Y has treated 8,696 acres of managed wetlands. The acreage at this time last year was 8,080 acres. 6633K has treated 38,512 acres of rice. The acreage at this time last year was 31,288 acres. 606Y has made 19 ULV adulticide treatments this year. Last year at this time, 606Y had made 18 ULV treatments.

The Public Relations (PR) Department is preparing for next season, reviewing and updating the website as needed, and making presentations where requested.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

7. Policy matters (7.1 – 7.2)
- 7.1 Under item 7.1 of policy matters, the Board was asked to consider renewing membership with the California Special Districts Association (CSDA). CSDA's dues structure is based on an agencies/district's operating revenue. The dues for operating revenue between \$2.0 million and \$5.0 million is \$6,740.00 annually. The District rejoined the CSDA in April of 2016. It was then moved by Member Vickery, seconded by Member Kirk, and passed unanimously to renew with CSDA.
- 7.2 Under item 7.2 of policy matters, the Board was asked to consider a service and supply expenditure in the amount of \$90,887.94 for 100 cases for Natular XRT tablets from Clark. This request for the expenditure is to take advantage of Clarke's end of the year sale. 100 cases will be discounted 10% and also by purchasing now, the District avoids a 5% increase in cost for the product which will be in effect in 2019. It was then moved by Member Anderson, seconded by Member Johnson and passed unanimously to approve the service and supply expenditure in the amount of \$90,887.94 for 100 cases for Natular XRT tablets from Clark.
8. Under topic of the month, the Assistant Manager provided a report summarizing 2018 public education and outreach efforts performed by the District.

9. After reviewing the demands made upon the District for the past month it was then moved by Member Sheppard, seconded by Member Anderson, and passed unanimously to authorize checks numbered 43931 through 44065 be signed and distributed. Expenditures for the month totaled \$334,787.42.
10. Under personnel, the District Manager reported that the remaining seasonal employee was laid off on October 11, 2018.
11. No items of correspondence to report.
12. Under other business, the District Manager reported to the Board that the Camp Fire took the homes of two District employees and one District Trustee. The fire took a District vehicle and a claim has been filed with the VCJPA. The District Manager stated that the District's revenues will decrease due to property reassessments. The District Manager also stated the District needs a catastrophic policy so that employees may have some paid leave should a catastrophic event take place. The Board directed the Manager to create one for the December Board meeting. Also the Board requested obtaining a quote for a replacement vehicle for the one consumed by the Camp Fire.
13. No persons wishing to address the Board pertaining to closed session matters.
14. Closed session matters (14.1)
  - 14.1 Under closed session matters, President Beck announced that the District was going into closed session for Labor Negotiations – CONFERENCE WITH LABOR NEGOTIATOR(s). Gov't. Code 54957.6. District Designated Representative(s): District Manager Ball. Labor negotiations involving unrepresented employees of the Butte County Mosquito and Vector Control District; Office Manager; Regional Supervisors; Pilot II; Entomologist II; Vector Ecologist / Fish Biologist; and Mosquito and Vector Control Specialists. The Board went off the record and in to close session at 7:08 PM, and returned from closed session and on the record at 7:10 PM. No action taken, nor needed, but direction and parameters were provided to the District Manager
15. President Beck announced adjournment at 7:10 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 6:30 PM on December 12, 2018, at the Oroville Headquarters' Board Room at 5117 Larkin Road, Oroville, CA 95965-9250.

Approved as written at the Board of Trustees Meeting December 12, 2018.

Respectfully submitted,

A. Thomas Anderson,  
Secretary