

***Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control
District Meeting held January 8, 2020***

Members Present: Gordon Andoe, Michael Barth, President Dr. Albert Beck, Bruce Johnson, Vice President Dr. Larry Kirk, Phil LaRocca, Steve Ostling, Assistant Secretary Melissa Schuster, Secretary Bo Sheppard, and Carl Starkey.

Members Excused: None.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Doug Weseman, and Office Manager Maritza Sandoval.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on January 8, 2020, at 444 Otterson Drive, Chico, CA 95928.
2. The January 8, 2020, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:05 PM by Vice President Kirk.
3. Seeing and hearing no other persons wishing to address the Board, Vice President Kirk proceeded to request approval of the minutes.
4. After review it was then moved by Member Sheppard, seconded by Member Johnson, and passed unanimously to approve the minutes of the Board of Trustees meeting held December 11, 2019, as written.
5. No persons wishing to address the Board on closed session matters.
6. No closed session matters.
7. The District Manager introduced the District's newest Trustee, Michael Barth. Member Barth was appointed by the Butte County Board of Supervisors to serve a 4-year term. Member Barth then provided a brief summary of his background and work history. The Board and staff welcomed Member Barth. Member Andoe requested that during each future Board meetings, one Trustee would offer a background of where they have worked and how they came to the District.
8. Under election of officers, President Beck opened nominations for President, it was moved by Member Sheppard, seconded by Member Johnson, and passed unanimously to reelect Dr. Beck as President, Member Kirk as Vice President, Member Sheppard as Secretary, and Member Schuster to Assistant Secretary.
9. Reports (9.1 – 9.2)
- 9.1 Under item 9.2 of reports, District Manager's Report, the District Manager reported that on December 12, 2019, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee also met on this date. Also, on this date, the District Manager met with Danette York, MPH, Butte County's new Public Health Director.

On December 17, 2019, District's management conducted employee oral evaluations. All Mosquito and Vector Control Specialists were completed except for 3 that were all ill. Also, on this date, the Office Manager and District Manager attended a conference call with USDA to discuss and outline the conditions of the USDA grant that the District has been awarded for the new tank truck.

On December 18, 2019, District management commenced and completed all oral evaluations of the administrative, management, and laboratory staff. Also, on this date, the District Manager met with a representative of Clarke Mosquito Control to discuss product prices, availability, inventory, and year end discounts.

On January 7, 2020, the District Manager met with and provided a tour to newly appointed Trustee, Michael Barth. Member Barth was appointed to a 4-year term that expires December 31, 2023.

The District Manager informed the Board that the District has taken delivery of the new tank truck's cab and chassis. The District's Chief Pilot has started to purchase, fabricate, and install items of the build. This direction is a slight change from the original plan. The reason for the change, is the District will save costs by ordering, installing, and fabricating what it can as well as it will allow the new tank truck to be put in service earlier. The truck's tank install is scheduled to begin in April. The more that can be done now while the truck is at idle, the sooner it will be ready for service.

As a reminder the District was closed for the holidays (the weeks of December 23 and December 30. The District reopened on January 6, 2020.

The Board questioned if the backup generator had been installed. The District Manager reported that the generator had been delivered, was installed, and is currently not running as the District's contractor is still fixing several issues. It's believed that the generator will be operational very soon.

- 9.2 Under item 9.2 of reports, the 2019/2020 Fiscal Budgets Reports, the District Manager reported on the 2019/2020 2nd quarter fiscal budgets. The District Manager reported that the District had expended 53.9% of Salaries and Wages, 65.7% of Services and Supplies, 150.0% of Capital Outlay, for an overall expended percentage of 62.3%. The District Manager then reviewed the revenues and the Hamilton City fiscal report and explained some expenditures.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

10. Policy matters (10.1)

- 10.1 Under item 10.1 of policy matters, the Board was asked to consider adoption of Resolution #20-01, a resolution for the employer paid member contributions. The District Manager explained that the CalPERS contract between the District and employees has changed, requiring employees to pay all of their share of employee contributions and the District to contribute nothing to the employee share. A resolution is required anytime the plan changes. It was then moved by Member Johnson, seconded by Member Starkey, and passed unanimously to adopt Resolution #20-01.

11. Under topic of the month, the District Manager reviewed winter tasks and projects.

12. After reviewing the demands made upon the District for the past month it was then moved by Member Schuster, seconded by Member Johnson, and passed unanimously to authorize checks numbered 47246 through 47361 be signed and distributed. Expenditures for the month totaled \$198,756.82.

13. No personnel items to report.

14. Under correspondence the Board reviewed letters from USDA and Regional Supervisor Bill Kunde.

15. No other business to report.

16. No persons wishing to address the Board on closed session matters.

17. No closed session matters.

18. President Beck announced adjournment at 4:46 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on February 12, 2020, at the Oroville Headquarters Board Room at 5117 Larkin Road, Oroville, CA 95965-9250.

Approved as written by the Board of Trustees meeting held February 12, 2020.

Respectfully submitted,

James "Bo" Sheppard
Secretary