



Butte County Mosquito and Vector Control District

5117 Larkin Road • Oroville, CA 95965-9250
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Matthew C. Ball
Manager

AGENDA

Regular Meeting of the Board of Trustees Of the Butte County Mosquito and Vector Control District

(BCMVCDD) Board Room, 5117 Larkin Road, Oroville, CA 95965-9250. The Board of Trustees is committed to making its proceedings accessible to all citizens. Individuals with special needs should call District staff at 530-533-6038 or 530-342-7350, Monday through Thursday, 6:00 a.m. to 4:30 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

1. **Regular Board of Trustees Meeting Time:** 6:30 PM **Date:** June 14, 2017
2. **Call to Order** – 6:30 PM in the Board Room, 5117 Larkin Road, Oroville, CA 95965-9250.
3. **Persons Wishing to Address the Board on Items Not on the Agenda (limit to 5 minutes):**
4. **Approval of Minutes of the Meeting of:** May 10, 2017
5. **Closed Session Announcement (District Legal Counsel Present):** N/A

6. Reports: (6.1 - 6.2)

6.1 District Manager's Report

The District Manager will provide a brief report on current District business and activities. The Manager will also report on District employees, meetings attended, and current projects.

6.2 District Departments Report

The District Manager and District staff members present, will provide reports on all the business and activities of all the District's departments. District departments include, Entomology, Ground Operations, Aircraft Operations, and Public Information and Outreach.

7. Policy Matters: (7.1 - 7.9)

7.1 Consider Adoption of Resolution 17-01 Affirming the Intent to Continue Assessments

The Board will be asked to consider approving and adopting Resolution 17-01 which affirms the District's intent to continue assessments for fiscal year 2017-2018, preliminarily approving the Engineer's Report, and providing for notice of hearing for the Butte County Mosquito and Vector Control District, Mosquito, Vector and Disease Control Assessment.

7.2 Consider Adoption of Resolution 17-02 Affirming Compliance with USTCF

The Board will be asked to consider approving and adopting Resolution 17-02 which affirms the District's compliance with the California Underground Storage Tank Cleanup Fund (USTCF), as provided in 40 CFR 280.107. The District passed the original Resolution affirming compliance with USTCF of May 11, 1994, and amended the current Resolution to comply with SB 1764 on June 12, 1996.

7.3 Consider a Special Service Expenditure with California State University, Chico for GIS Project

The Board will be asked to consider a special service expenditure for continued work and maintenance on the GIS/GIC project with California State University, Chico in the amount of \$10,000.00. Enclosed is a copy of the proposed agreement with exhibit A describing the project. The District Manager will provide the Board with an up to date status report of the project. This expenditure is allocated in the 2017/2018 fiscal budget. This expenditure is budgeted.

7.4 Consider Authorizing Staff to Transfer Appropriations from within the Categories if Necessary

The Board will be asked to consider authorizing staff to transfer appropriations within the categories of the District's fiscal budget should a shortage occur. District staff has projected expenditures for the remainder of the fiscal year and currently no shortage is forecasted. Should a category exceed 100% of the appropriation, District staff would like to transfer appropriation from a category allocation that is less than 100% expended to cover the category that is exceeding 100%. The categories are Salaries and Benefits, Services and Supplies, and Capital Outlay.

7.5 Consider Renewing Membership with the American Mosquito Control Association (AMCA)

The Board will be asked to consider renewing membership with the AMCA. The District Manager will inform the Board of the benefits of belonging to the association. The cost for a sustaining membership with (3) employees is \$2,268.75.

7.6 Consider a Capital Expenditure in the Amount of \$92,705.90 for 3 Vehicles from Gridley Ford

The Board will be asked to consider a capital expenditure in the amount of \$92,705.90 plus all applicable fees and licenses for 2 Ford Explorer 4-Door SUVs and 1 Ford F250 four wheel drive pickup from Gridley Country Ford. This expenditure has been allocated in the 2017/2018 fiscal budget and will be purchased after the new fiscal year starts.

7.7 Consider Changing Board Meeting Packets and Materials to Electronic

The Board approved switching Board packets from paper to electronic at the March 8, 2017, Board meeting. The Board also approved the purchase of iPad Air 2 16GB tablets. The iPad Air 2 16GB were no longer available so the District Manager made the order for Apple iPad Air 32GB tablets and keyboard covers at a total cost of \$8,060.14. Apple contacted the District to report that all Apple iPad Air 2 tablets are now discontinued. Apple has two tablets that are comparable to the iPad Air 2. A newly introduced Apple iPad and the iPad Pro. Total costs for the Apple iPad 32GB would be in excess of \$6,600.00 and the Apple iPad Pro 32GB would be in excess of \$11,200.00. The Board tabled this item at the April 12, 2017, Board meeting directing the District Manager to get more information. The Board will be again asked if Board packets should be paper or electronic and if electronic is chosen to select an iPad tablet.

7.8 Consider a Photovoltaic System for the District

The Board will consider a photovoltaic (solar) system for the District. District staff received proposals from 5 local area companies, met with each company, reviewed the proposals, and interviewed the companies. The Board will review ground mount and roof mount options from two of the companies that provided proposals. This item was discussed at the April and May Board meetings.

7.9 Discussion and Possible Action to Change the Evaluation Process for the District Manager's Performance Appraisal and/or Change the Form that Documents the District Manager's Performance Appraisal.

The Board will be asked to consider amending the District Manager's performance appraisal form. The Board will also be asked to consider making changes to the District Manager's evaluation process.

8. Topic of the Month:

The Board will view a District generated video on the biology of *Culex tarsalis*.

9. Approve Payment of The Bills:

The Board will be asked to review the demands made upon the District for the past month and consider approving the payment of the bills.

10. Personnel:

All seasonal employees started work with the District on May 22, 2017.

11. Correspondence: N/A

12. Other Business: N/A

13. Persons Wishing to Address the Board Pertaining to Closed Session Matters:

14. Closed Session Matters (District Legal Counsel Not Present): (14.1)

14.1 Employee Performance Evaluation – PUBLIC EMPLOYEE PERFORMANCE EVALUATION.
Gov't. Code 54957. Title, District Manager.

15. Adjournment: (Next Regular Meeting of the BCMVCD Board of Trustees July 12, 2017, at 6:30 PM in Chico, Ca.)