



Butte County Mosquito and Vector Control District

5117 Larkin Road • Oroville, CA 95965-9250
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Matthew C. Ball
Manager

AGENDA

Regular Meeting of the Board of Trustees Of the Butte County Mosquito and Vector Control District

(BCMVCDD) Board Room, 5117 Larkin Road, Oroville, CA 95965-9250. The Board of Trustees is committed to making its proceedings accessible to all citizens. Individuals with special needs should call District staff at 530-533-6038 or 530-342-7350, Monday through Thursday, 6:00 a.m. to 4:30 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

1. **Regular Board of Trustees Meeting Time:** 6:30 PM **Date:** April 12, 2017
2. **Call to Order** – 6:30 PM in the Board Room, 5117 Larkin Road, Oroville, CA 95965-9250.
3. **Persons Wishing to Address the Board on Items Not on the Agenda (limit to 5 minutes):**
4. **Approval of Minutes of the Meeting of:** March 8, 2017
5. **Closed Session Announcement (District Legal Counsel Present):** N/A
6. **Reports: (6.1 - 6.4)**
 - 6.1 **District Manager's Report**

The District Manager will provide a brief report on current District business and activities. The Manager will also report on District employees, meetings attended, and current projects.

6.2 District Departments Report

The District Manager and other District staff present, will provide a report on all the business and activities of all the District's departments. District departments include, Lab/Surveillance Department, which includes vector and virus surveillance, Control Operations Department, Aircraft Operations Department, and Public Information and Outreach Department.

6.3 2016 / 2017 Third Quarter Fiscal Report

By the time of the Board Meeting, staff will have the 2016/2017 3rd quarter fiscal report prepared and available for review. The District Manager will discuss and explain the report. Additionally, the Office Manager will be available to answer questions and assist in explaining the report.

6.4 2017 BCMVCD 1st Quarter Newsletter

The Assistant Manager will review the District's 2017 1st Quarter Newsletter which will be available for review at the meeting. The Assistant Manager will report on the topics presented in the newsletter.

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7. Policy Matters: (7.1 - 7.4)

7.1 Consider Approving the Four Annual Letters, Two MOUs, and Authorize Mailing When Appropriate

The Board will be asked to review and consider the enclosed draft copies of the organic rice letter and Memorandum of Understanding (MOU), the aggressive mosquito control on lands in excess of three acres (new owner/manager) letter and MOU, the aggressive mosquito control on lands in excess of three acres (reminder) letter, and the post-harvest rice re-flooding letter. The Board will also be asked to authorize the mailing of the aforementioned letters and MOUs when appropriate.

7.2 Consider Voting for Two Special District Regular “Non-Enterprise” LAFCO Members

The Board will be asked to consider voting for two Special District Regular Non-Enterprise nominees to serve on the Butte Local Agency Formation Commission.

7.3 Consider Approving the Injury Illness Prevention Program and Supplements

The Board will be asked to consider approving the District’s Injury Illness Prevention Program and Supplements. Members Anderson and Vickery made suggestions and the District’s Safety Committee amended the IIPP and supplements to reflect those.

7.4 Consider Changing Board Meeting Packets and Materials to Electronic

The Board approved switching Board packets from paper to electronic at the March 8, 2017, Board meeting. The Board also approved the purchase of iPad Air 2 16GB tablets. The iPad Air 2 16GB were no longer available so the District Manager made the order for Apple iPad Air 32GB tablets and keyboard covers at a total cost of \$8060.14. Apple contacted the District to report that all Apple iPad Air 2 tablets are now discontinued. Apple has two tablets that are comparable to the iPad Air 2. A newly introduced Apple iPad and the iPad Pro. Total costs for the Apple iPad would be in excess of \$6,600.00 and the Apple iPad Pro 32GB would be in excess of \$11,100.00. The District Manager will seek direction on which tablets to purchase and/or the Board will be asked to consider if it still wishes to receive the Board packets electronically.

8. Topic of the Month:

The Board will hear a report explaining a pesticide family.

9. Approve Payment of The Bills:

The Board will be asked to review the demands made upon the District for the past month and consider approving the payment of the bills.

10. Personnel:

The District hired Shane Cassity to fill the open Mosquito and Vector Control Specialist position that was vacated by Regional Supervisor Aaron Lumsden’s promotion. Shane Cassity has worked the past five seasons with the District.

11. Correspondence:

The Board will review a letter written by the District Manager to Assemblyman Gallagher, as well as a letter written by the MVCAC.

12. Other Business: N/A

Continued ...

- 13. *Persons Wishing to Address the Board Pertaining to Closed Session Matters:***
- 14. *Closed Session Matters (District Legal Counsel Not Present): (14.1-14.2)***
 - 14.1** Employee Performance Evaluation – PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Gov't. Code 54957. Title, District Manager.
 - 14.2** Labor Negotiations – CONFERENCE WITH LABOR NEGOTIATOR(s). Gov't. Code 54957.6. District Designated Representative(s): District Manager Ball. Employment Agreement extension.
- 15. *Adjournment: (Next Regular Meeting of the BCMVCD Board of Trustees May 10, 2017, in Chico, Ca.)***