



## **Butte County Mosquito and Vector Control District**

5117 Larkin Road • Oroville, CA 95965-9250  
Phone: 530-533-6038 • Fax: 530-534-9916  
[www.BCMVCD.com](http://www.BCMVCD.com)

**Matthew C. Ball**  
Manager

### **AGENDA**

#### ***Regular Meeting of the Board of Trustees Of the Butte County Mosquito and Vector Control District***

(BCMVCDD) Board Room, 5117 Larkin Road, Oroville, CA 95965-9250. The Board of Trustees is committed to making its proceedings accessible to all citizens. Individuals with special needs should call District staff at 530-533-6038 or 530-342-7350, Monday through Thursday, 6:00 a.m. to 4:30 p.m. to request disability-related modifications/accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting.

1. **Regular Board of Trustees Meeting Time:** 6:30 PM      **Date:** December 13, 2017
2. **Call to Order** – 6:30 PM in the Board Room, 5117 Larkin Road, Oroville, CA 95965-9250.
3. **Persons Wishing to Address the Board on Items Not on the Agenda (limit to 5 minutes):**
4. **Approval of Minutes of the Meeting of:** November 8, 2017
5. **Closed Session Announcement (District Legal Counsel Present):** N/A
6. **Reports: (6.1 - 6.3)**

#### **6.1 BCMVCD Annual Audit Report by Fedak & Brown LLP**

A representative from Fedak & Brown LLP will present a comprehensive summary and evaluation of the District's annual audit for the Board.

#### **6.2 District Manager's Report**

The District Manager will provide a brief report on current District business and activities. The Manager will also report on District employees, meetings attended, and current projects.

#### **6.3 District Departments Report**

The District Manager and other District staff present, will provide a report on all the business and activities of all the District's departments. District departments include, Lab/Surveillance Department, which includes vector and virus surveillance, Control Operations Department, Aircraft Operations Department, and Public Information and Outreach Department.

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**7. Policy Matters: (7.1 – 7.2)**

**7.1 Consider a Capital Expenditure for a MCS XL9 Infrared Heater for the Hangar**

The Board will be asked to consider a capital expenditure for a MCS XL9 Infrared Heater for the hangar in the amount of \$2,681.25 from J&S Equipment. Currently, the hangar has a small underpowered propane heater.

**7.2 Consider Renewing Membership with the California Special Districts Association**

The Board will be asked to consider renewing membership with the California Special Districts Association (CSDA). CSDA's dues structure is based on an agencies/district's operating revenue. The dues for operating revenue between \$2.0 million and \$5.0 million is \$6,358.00 annually. The District rejoined the CSDA in April of 2017.

**8. Topic of the Month:**

The Board will view a District generated video on ticks and Lyme disease.

**9. Approve Payment of The Bills:**

The Board will be asked to review the demands made upon the District for the past month and consider approving the payment of the bills.

**10. Personnel:**

After 36 years of dedicated service, Regional Supervisor Jim Richards last official day of employment is December 30, 2017.

**11. Correspondence:**

The Board will review letters from the city of Chico and Glenn County.

**12. Other Business:**

The District will be closed starting December 21 and will reopen on January 8, 2017. Some staff and management will be in and out to prepare for the Board meeting, payroll, W2's, and other things. The Board will be asked about the November 14, 2018, regular meeting of the Board of Trustees.

**13. Persons Wishing to Address the Board Pertaining to Closed Session Matters:**

**14. Closed Session Matters (District Legal Counsel Not Present): N/A**

**15. Adjournment: (Next Regular Meeting of the BCMVCD Board of Trustees January 10, 2018, in Chico, Ca.)**