

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held July 12, 2017

Members Present: Secretary A. Thomas Anderson, Gordon Andoe, President Dr. Albert Beck, Jack Bequette, Bruce Johnson, Vice President Dr. Larry Kirk, Dr. Melissa Schuster, Assistant Secretary Bo Sheppard, Carl Starkey, and Dr. Tom Vickery.

Members Excused: Suzanne Hanson.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Doug Weseman, Office Manager Darlene Starkey, and Kyle Tankard of SCI Consulting Inc.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on July 12, 2017, at 444 Otterson Drive, Chico, CA 95928.
2. The July 12, 2017, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 6:30 PM by President Beck.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Vickery, seconded by Member Starkey, and passed unanimously to approve the minutes of the Board of Trustees meeting held June 14, 2017, with an amendment requested by Member Andoe and with Member Bequette and Member Kirk abstaining due to their excused absences.
5. No closed session matters.
6. Under item 6, at 6:31 PM President Beck opened the Public Hearing regarding Resolution #17-03, a Resolution of the Board of Trustees of the Butte County Mosquito and Vector Control District, a resolution approving the Engineer's Reports, confirming the assessment diagram and assessment, and ordering the levy of assessments for fiscal year 2017-2018 for the Mosquito, Vector and Disease Control Assessment. After the Public Hearing was closed at 6:40 PM, it was then moved by Member Vickery, seconded by Member Andoe, and passed unanimously (Member Anderson: Yes, Member Andoe: Yes, Member Beck: Yes, Member Bequette: Yes, Member Johnson: Yes, Member Kirk: Yes, Member Vickery: Yes, Member Sheppard: Yes, Member Starkey: Yes, Member Schuster: Yes) to adopt Resolution #17-03 a Resolution of the Board of Trustees of the Butte County Mosquito and Vector Control District approving the Engineer's report, confirming diagram and assessment, and ordering levy of the Mosquito, Vector and Disease Control Assessment for fiscal year 2017-2018.
7. Reports (7.1 – 7.4)
 - 7.1 Under item 7.1 of reports, District Manager's Report, the District Manager reported that on June 15, 2017, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee also met on this date. The District also completed its annual underground storage tank and refueling training provided by B L Griffin Company, Inc. Also on this date, the District Manager met with a representative of Target Specialty Products to discuss products, prices, and availability.

On June 26, 2017, the District Manager and Assistant Manager met with representatives from KHSL to explore the possibility of producing a television public service announcement. The District has agreed to work with KHSL and has produced a public service announcement (PSA). The PSA will start on July 10, 2017, and will end near the end of September. The PSA will focus on mosquito-breeding and mosquito bite prevention.

On June 27, 2017, and July 11, 2017, District staff attended a WebEx conference call and presentation with Leading Edge and Associates to discuss, plan, and review the District's MapVision 2.0 project. The project is progressing. No estimated time to go live as of yet.

On June 29, 2017, the District Manager and Assistant Manager worked with KHSL to shoot the public service announcement. Also on this date, the District purchased and secured a new domain, known as ButteMosquito.com. Advertising executives unanimously agreed that the

District's existing domain (www.BCMVCD.com) was too complicated to say for TV public service announcements, radio spots, and interviews. The District's website is still at BCMVCD.com, but ButteMosquito.com will link that URL to the District's existing web address.

As a reminder, the District Manager reported that the District was closed on Tuesday, July 4, 2017, in observance of Independence Day.

On July 5, 2017, the District's Office Manager transferred appropriations from Capital, to Service and Supplies to cover the projected overages in the Service and Supply category in the amount of \$30,000.00. At the June 14, 2017, regular meeting of the Board of Trustees, the Board approved and authorized staff to transfer appropriations between the categories of the District's fiscal budget should a shortage occur and report any transfers to the Board at the July 12, 2017, meeting.

On July 10, 2017, the District Manager and Assistant Manager hosted its monthly meeting with BCPH to discuss mosquito control, the upcoming WNV season, strategize public education and outreach efforts, and to plan for the season.

- 7.2 Under item 7.2 of reports, Department's Report, the District Manager reported that the District's New Jersey light traps and gravid traps have continued catching mosquitoes. Most mosquito species populations have increased over the past month. *Culex pipiens* populations are currently higher than this time last year. Sentinel chickens samples are continuing to be taken biweekly. Yellow jacket surveillance has continued and small populations have been caught. CO2 trapping has continued and traps are being deployed routinely. As of July 5, 2017, 96 mosquito pools have been submitted for mosquito-borne disease testing.

No WNV activity has been reported within the District's service area for 2017. WNV activity has been detected in the state and has increased over the past month.

A lot of requests for fish have already been taken and filled. The public tanks are out in public pickup spots and the District ponds are rearing a lot of fish. The District's Aquaculture Center continues to rear fish. Currently, the tanks are producing in excess of 24,000 fry per month. The public tanks are throughout the service area consisting of (1) in Concow, (3) in Paradise, (1) in Magalia, (3) in Chico, (1) in Gridley, and (1) in Hamilton City.

Mosquito and Vector Control Specialists (Specialists) have continued with urban mosquito surveillance and control. Such sources inspected and controlled include but not limited to, storm drains, catch basins, retention/detention ponds, and unmaintained swimming pools. A large number of targeted sources were captured during the District aerial surveillance project. Pools and other large sources are being inspected. Rural and agricultural lands continue to breed mosquitoes. Managed wetlands, pastures, rice, organic rice, and other agriculture sources have been treated.

The District's aircraft has continued making larvicide applications. As of July 5, 2017, 714Y has treated 1,299.495 acres of managed wetlands. The acreage at this time last year was 1,430.321 acres. 6633K has treated 2,230.703 acres of rice. The acreage at this time last year was 18,815.255 acres. 606Y has not made a ULV treatment this year. Last year at this time, 606Y had made 2 ULV treatments.

The Public Relations (PR) Department is actively engaged in the public relations season. The PR Department is reviewing and updating (if needed) the District's website, brochures, photo and video files, and other informational documents. The District mobile friendly website continues to be updated as needed. Several public events are slated for the near future. The District has already conducted several interviews on local news channels and newspapers. The District has had a booth at Gold Nugget Days (April 29 and 30), had a booth at Feather Fiesta Days in Oroville on May 13, and a booth at Red Suspenders Days in Gridley on May 20. The District's billboard campaign is currently running and will run through the end of September. The District has 8 billboards rotating throughout the county. Radio advertising has commenced with DeerCreek Broadcasting and Radio Chico. These programs will run through the end of September. Advertising with the Chico News and Review was started on June 22, 2017, and will continue to run through the end of September. The District recently completed a public service announcement (PSA) with KHSL. This PSA will air on all of KHSL's TV stations and affiliates commencing on July 10, 2017, and ending near the end of September. The District may advertise with the Chico ER and other media outlets.

- 7.3 Under item 7.3 of reports, 2016/2017 4th Quarter Fiscal Reports, the District Manager reported that salaries and benefits category is 92.4% expended, services and supplies category is 99.8% expended, and capital outlay category is 80.1%. It was then stated that overall expenditures are currently at 93.2% expended and current revenues are at 102.4% received.
- 7.4 Under item 7.4 of reports, 2nd Quarter Newsletter, the Assistant Manager reviewed and explained the 2nd Quarter Newsletter with the Board.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

8. Policy Matters (8.1 - 8.4)

- 8.1 Under item 8.1 of policy matters, the Board was to consider adopting the 2017/2018 fiscal budgets as final as well as Resolution #17-04. The District Manager and Office Manager reviewed and explained the budgets and the amendments made since the May 10, 2017, regular meeting of the Board of Trustees. It was then moved by Member Anderson, seconded by Member Kirk, and passed unanimously to adopt the 2017/2018 fiscal budgets as final and adopted Resolution #17-04.
- 8.2 Under item 8.2 of policy matters, the Board was asked to consider renewing the annual membership with the Mosquito and Vector Control Association of California (MVCAC) in the amount of \$9,000.00. MVCAC membership provides the District with legislative advocacy at the State level, continuing education programs, facilitates state certification programs, and coordinates the arbo-virus surveillance program. By being a member of the MVCAC the District received WNV emergency funding of nearly \$750,000.00 in the past. MVCAC has been an advocate regarding the current Clean Water Act issues and the NPDES permitting process. Belonging to the MVCAC allows mosquito and vector control districts to challenge each adversity as one united front with strong support. The District is a MVCAC NPDES Coalition Member which requires MVCDs to be members of the MVCAC. The dues cap was increased from \$8,000.00 to \$9,000.00. This is the first increase in dues since 1991. It was then moved by Member Starkey, seconded by Member Vickery, and passed (9 ayes: 1 nay) (Member Anderson: No, Member Andoe: Yes, Member Beck: Yes, Member Bequette: Yes, Member Johnson: Yes, Member Kirk: Yes, Member Vickery: Yes, Member Sheppard: Yes, Member Starkey: Yes, Member Schuster: Yes) to renew membership with the MVCAC in the amount of \$9,000.00 and to submit a letter of protest with the dues payment to the MVCAC.
- 8.3 Under item 8.3 of policy matters, the Board was asked to consider a capital expenditure in the amount of \$44,102.96 for four (4) Cougar Smart Flow gas powered foggers. This expenditure has been budgeted. It was then moved by Member Bequette, seconded by Member Johnson, and passed unanimously to approve the capital expenditure in the amount of \$44,102.96 for four (4) Cougar Smart Flow gas powered foggers.
- 8.4 Under item 8.4 of policy matters, the Board was asked to consider standalone earthquake coverage through the Vector Control Joint Powers Agency (VCJPA). The annual premium for the coverage is about \$9,500.00 not including surplus lines, taxes, and fees. This coverage would cover both facilities and property within. It was then moved by Member Starkey, seconded by Member Sheppard, and passed (9 ayes: 1 nay) (Member Anderson: Yes, Member Andoe: Yes, Member Beck: Yes, Member Bequette: No, Member Johnson: Yes, Member Kirk: Yes, Member Vickery: Yes, Member Sheppard: Yes, Member Starkey: Yes, Member Schuster: Yes) to authorize the District Manager to procure the standalone earthquake insurance through the VCJPA.

After this final item of policy matters, President Beck asked the District Manager to proceed to Topic of the Month.

9. Under topic of the month, the Board reviewed the District's new Zika virus brochure.
10. After reviewing the demands made upon the District for the past month it was then moved by Member Kirk, seconded by Member Anderson, and passed unanimously to authorize checks numbered 41922 to 42090 be signed and distributed. Expenditures for the month totaled \$250,148.54
11. No items of personnel to report.
12. Under items of correspondence, the Board reviewed a letter from the VCJPA.

13. No other business to report.
14. No persons wishing to address the Board pertaining to closed session matters.
15. No closed session matters.
16. President Beck announced adjournment at 7:47 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 6:30 PM on August 9, 2017, at the Oroville Headquarters' Board Room at 5117 Larkin Road, Oroville, CA 95965-9250.

Approved as written at the Board of Trustees meeting held August 9, 2017.

Respectfully submitted,

A. Thomas Anderson,
Secretary