

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held April 12, 2017

Members Present: Secretary A. Thomas Anderson, Gordon Andoe, President Dr. Albert Beck, Jack Bequette, Dr. Suzanne Hanson, Bruce Johnson, Vice President Dr. Larry Kirk, Assistant Secretary Bo Sheppard, Carl Starkey, and Dr. Tom Vickery.

Members Excused: Melissa Schuster.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Doug Weseman, Office Manager Darlene Starkey, Vector Ecologist / Fish Biologist Chris Ocegueda, and Mosquito and Vector Control Specialist Shane Cassity.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on April 12, 2017, at 5117 Larkin Road, Oroville, CA 95965.
2. The April 12, 2017, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 6:30 PM by President Beck.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, President Beck proceeded to request approval of the minutes.
4. After review it was then moved by Member Sheppard, seconded by Member Kirk, and passed unanimously to approve the minutes of the Board of Trustees meeting held March 8, 2017, as written.
5. No closed session matters.
6. Reports (6.1 – 6.4)
- 6.1 Under item 6.1 of reports, District Manager's Report, the District Manager reported that on March 9, 2017, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee also met on this date. Also on this date, the District posted an open Mosquito and Vector Control Specialist position. The closing date was March 23, 2017.

On March 13, 2017, the District Manager and the District's Safety Committee met with Member Anderson to review some suggested changes and corrections to the District's draft Injury Illness Prevention Program. Also on this date, the District Manager and Assistant Manager attended the annual coordination meeting with USFWS, Sutter Yuba MVCD, Glenn County MVCD, and Colusa MAD also attended. The use permit and pesticide use reports were reviewed as well as refuge management plans for the 2017 season.

On March 14, 2017, District staff attended a WebEx conference call and presentation with Leading Edge and Associates to discuss, plan, and review the District's MapVision 2.0 project. The project is progressing and the go live date is approaching. Also on this date, the District Manager attended a conference call with Public Health Foundation Enterprises to discuss the ELC Tier 2 Zika funding. The District was awarded \$30,000 of the \$38,102.18 it requested.

On March 15, 2017, all of the certified District employees (15 of 16) attended the Sac Valley Region Continuing Education Session in Yuba City. This is the last required live training session District employees need to attend during this continuing education cycle. Also on this date, one of the District vehicles was hit from behind while returning from this training session. A claim has been opened following the VCJPAs procedures.

On March 16, 2017, the District Manager met with Member Vickery to discuss potential solar power options. The District has been exploring different solar power programs with various local vendors. The District has provided authorization to three local solar companies to explore the District's energy use. The District expects to receive proposals and options to convert energy consumption to solar.

On March 21, 2017, District staff attended a WebEx conference call and presentation with Leading Edge and Associates to discuss, plan, and review the District's MapVision 2.0 project. The project is progressing and the go live date is approaching.

On March 23, 2017, the District Manager attended the monthly Comanche Creek meeting. The city of Chico and the Friends of Comanche Creek considered maintenance schedules, invasive weed events, and discussed upcoming projects. Also on this date, the District Manager attended the Sac Valley Region meeting in Yuba City. The region discussed MVCAC action items, organic control constraints, committee updates, district updates, industry updates, and updates from CDPH.

On March 28, 2017, District staff attended a WebEx conference call and presentation with Leading Edge and Associates to discuss, plan, and review the District's MapVision 2.0 project. The project is progressing and the go live date is approaching.

On April 3 and 4, 2017, District management interviewed five candidates for the open Mosquito and Vector Control Specialist position. On April 4, 2017, District staff attended a WebEx conference call and presentation with Leading Edge and Associates to discuss, plan, and review the District's MapVision 2.0 project. The project is progressing and the go live date is approaching.

On April 5, 2017, District management reviewed, ranked, and offered the position to one of the candidates.

On April 11, 2017, District staff attended a WebEx conference call and presentation with Leading Edge and Associates to discuss, plan, and review the District's MapVision 2.0 project. The project is progressing and the go live date is approaching. Also on this date, Clarke Mosquito Control provided droplet testing of the District's ULV equipment. This service is provided at no charge to the District.

The District Manager reported that AB 718 (Frazier) had been pulled from the Assembly Committee on Water, Parks, and Wildlife. This bill was scheduled to be heard by the committee on April 4, 2017. The MVCAC has created suggested amendments should the bill resurface and the District Manager provided his opinion of the amendments.

- 6.2 Under item 6.2 of reports, Department's Report, the District Manager reported that tick surveillance has continued and tick flagging has yielded *Ixodes pacificus* and *Dermacentor occidentalis* in areas of the District (Upper Bidwell and Lake Oroville areas). *Ixodes pacificus* and *Dermacentor occidentalis* populations have increased over the past month. 253 tick pools have been submitted to Placer MVCD thus far with 32 pools testing positive for either *Borellia burgdorferi* or *Borellia miyamotoi*. 20 positive pools were collected from Bidwell Park, 5 from Lime Saddle, 4 from Lake Wyandotte, and 3 from Loafer Creek. The District's New Jersey light traps will be placed and operational on April 18, 2017. The District's gravid traps were placed and started operating on April 11, 2017. The sentinel chickens are scheduled to arrive sometime in mid April. Yellow jacket surveillance and CO2 trapping will commence when populations and climate conditions warrant.

No West Nile virus (WNV) activity has been reported within the District's service area in 2017. WNV has been identified within the state in three dead birds in three counties (Orange, San Diego, and San Mateo).

The District's four indoor fish tanks have continued to produce a high volume of fry. The tanks are producing over 5000 fry per month. The Vector Ecologist / Fish Biologist will continue to test the tanks for optimal production. The public mosquitofish tanks will be placed in the field the later part of April or early May.

Mosquito and Vector Control Specialists (Specialists) have continued with winter/spring flood water mosquito surveillance in rock pits, dredger pits, flood water areas, and urban sources. Specialists have also continued with annual training, calibration, maintenance, required annual reading, and winter compound projects. Specialists are progressing towards completing "Mosquito Readiness." Several winter projects have been completed and many more are currently in progress. The District has completely finished with construction of three new chicken coops. All eight District coops are less than three years old and were built with long lasting construction materials.

The District's Air Operations is continuing annual maintenance on the three District aircraft and loader truck. All three aircraft are having SatLoc G4 GPS units installed and the pilot is having to retrofit and/or create new instrument panels to accommodate the new equipment. The loader truck had a hydraulic leak fixed and the entire system was maintained.

The Public Relations (PR) Department is currently preparing for the upcoming public relations season. The PR Department is reviewing and updating (if needed) the District's website, brochures, photo and video files, and other informational documents. The District mobile friendly website continues to be updated as needed. Several public events are slated for the near future. The District has already conducted several interviews on local news channels and newspapers. The District recently had a booth at the Chico Home and Garden Show (March 18 and 19). The District has prepared, reviewed, and approved the radio commercials that will run May through September.

- 6.3 Under item 6.3 of reports, 2016/2017 Fiscal Budget Reports, the District Manager reported on the 2016/2017 3rd quarter fiscal budgets. The District Manager reported that the District had expended 72.3% of Salaries and Wages, 88.7% of Services and Supplies, 75.5% of Capital Outlay, for an overall expended percentage of 77.9%. The District Manager then reviewed the projected revenues.
- 6.4 Under item 6.4 of reports, first quarter newsletter, the Assistant Manager reviewed and presented the 2017 first quarter newsletter. The main theme of the newsletter was the District's ongoing surveillance and control activities. The newsletter also included information such as public education and outreach activities.

After this final item of reports, President Beck asked the District Manager to proceed to policy matters.

7. Policy Matters (7.1 - 7.4)

- 7.1 Under item 7.1 of policy matters, the Board was asked to review and consider the draft copies of the organic rice letter and Memorandum of Understanding (MOU), the aggressive mosquito control on lands in excess of three acres (new owner/manager) letter and MOU, the aggressive mosquito control on lands in excess of three acres (reminder) letter, and the post-harvest rice re-flooding letter. The Board was also asked to authorize the mailing of the aforementioned letters and MOUs when appropriate. It was then moved by Member Anderson, seconded by Member Kirk, and passed unanimously to approve all the letters and MOUs as written with an amendment to add a warning that the surveillance fee may increase and to send when appropriate.
- 7.2 Under item 7.2 of policy matters, the Board was asked to consider voting for two Special District Regular Non-Enterprise nominees to serve on the Butte Local Agency Formation Commission. It was then moved by Member Vickery, seconded by Member Andoe, and passed unanimously to vote for Tom Lando and Al McGreehan.
- 7.3 Under item 7.3 of policy matters, the Board was asked to consider approving the District's Injury Illness Prevention Program and Supplements. Members Anderson and Vickery made suggestions and the District's Safety Committee amended the IIPP and supplements to reflect those. It was then moved by Member Starkey, seconded by Member Sheppard, and passed with 9 ayes, 0 nays, and 1 abstain (Member Anderson: Yes, Member Andoe: Yes, Member Beck: Abstain, Member Bequette: Yes, Member Hanson: Yes, Member Johnson: Yes, Member Kirk: Yes, Member Member Sheppard: Yes, Member Starkey: Yes, Member Vickery: Yes) to approve the District's Injury Illness Prevention Program and Supplements pending final approval of Member Anderson and Member Vickery.
- 7.4 Under item 7.4 of policy matters, the Board approved switching Board packets from paper to electronic at the March 8, 2017, Board meeting. The Board also approved the purchase of iPad Air 2 16GB tablets. The iPad Air 2 16GB were no longer available so the District Manager made the order for Apple iPad Air 2 32GB tablets and keyboard covers at a total cost of \$8,060.14. Apple contacted the District to report that all Apple iPad Air 2 tablets are now discontinued. Apple has two tablets that are comparable to the iPad Air 2. A newly introduced Apple iPad and the iPad Pro. Total costs for the Apple iPad would be in excess of \$6,600.00 and the Apple iPad Pro 32GB would be in excess of \$11,100.00. The Board asked that this item be tabled until the June 14, 2017, Board meeting and directed the District Manager to obtain more information.

After this final item of policy matters, President Beck asked the District Manager to proceed to Topic of the Month.

- 8. Under topic of the month, the District Manager reviewed and explained Spinosad.

9. After reviewing the demands made upon the District for the past month it was then moved by Member Anderson, seconded by Member Bequette, and passed unanimously to authorize checks numbered 41609 to 41629 and 41634 to 41716 be signed and distributed. Expenditures for the month totaled \$250,662.11.
10. Under personnel, the District Manager reported that the District hired Shane Cassity to fill the open Mosquito and Vector Control Specialist position that was vacated by Regional Supervisor Aaron Lumsden's promotion. Shane Cassity has worked the past five seasons with the District.
11. Under items of correspondence, the Board reviewed a letter written by the District Manager to Assemblyman Gallagher as well as a letter written by the MVCAC.
12. No other business to report.
13. No persons wishing to address the Board pertaining to closed session matters.
14. Closed Session Matters (14.1-14.2)
 - 14.1 Under closed session matters 14.1, President Beck announced closed session, Government Code 54957, for a conference with District Manager Ball for an annual public employee performance evaluation and went into closed session and off the record at 7:54 PM and returned on the record / back in session at 8:07 PM. President Beck announced that the Board had discussed the District Manager's performance and progress. The consensus of the Board was that the District Manager's performance was deemed to be exceeding expectations in all performance criteria. President Beck stated that a letter would be submitted to the District Manager for inclusion into the District Manager's personnel file.
 - 14.2 Under closed session matters, the Board of Trustees and District Manager agreed that there was no need to go into closed session for labor negotiations, Government Code 54957.6, employment agreement extension. Currently both parties are satisfied with the terms of the employment agreement. It was then moved by Member Vickery, seconded by Member Bequette, and passed unanimously to approve a one-year contract extension. President Beck announced that the contract extension revalidates the terms of the five-year contract and this approval will be executed by both parties. The executed amendment will be attached to the agreement and identified as Amendment #8.
15. President Beck announced adjournment at 8:09 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 6:30 PM on May 10, 2017, at the Chico Substation's Board Room at 444 Otterson Drive, Chico, CA 95928.

Approved as written at the Board of Trustees meeting held May 10, 2017.

Respectfully submitted,

A. Thomas Anderson,
Secretary