

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held December 14, 2022

Members Present: Michael Barth, Darlene Fredericks, Vice President Dr. Larry Kirk, Bruce Johnson, Philip LaRocca, Assistant Secretary Melissa Schuster, Carl Starkey, and Secretary Bo Sheppard.

Members Excused: President Dr. Albert Beck.

Members Absent: Chuck Reynolds.

Also Present: District Manager Matt Ball, Administrative Manager Maritza Sandoval, and Vector Ecologist/ Fish Biologist Ryan Rothenwander.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District was held on December 14, 2022, at 444 Otterson Drive, Chico, CA 95928.
2. The December 14, 2022, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:04 PM by Vice President Kirk.
3. Seeing and hearing no additional persons wishing to address the Board on items not on the agenda, Vice President Kirk proceeded to request approval of the minutes.
4. After review, it was then moved by Member Johnson, seconded by Member Schuster, and passed unanimously with a vote of 8 ayes and 0 nays to approve the minutes of the Board of Trustees meeting held November 9, 2022, as written.
5. No persons wishing to address the Board on closed session matters.
6. No closed session matters needing legal counsel.
7. Reports (7.1 – 7.2)
 - 7.1 Under item 7.1 of reports, Jonathan Abadesco, a representative from Fedak & Brown LLP presented a comprehensive summary and evaluation of the District's annual audit for the Board. Mr. Abadesco summarized the District's audit and answered questions of the Board. The Board and District management thanked Mr. Abadesco for his report and audit.
 - 7.2 Under item 7.2 of reports, District Manager's Report, the District Manager reported that on November 16, 2022, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee met on this date. Also on this date, District staff saw a presentation from a representative from AIG.

The District was closed the week of November 21.

On November 30, 2022, the District Manager attended the AB 896 virtual meeting to discuss state wetland best management practice projects throughout the state and our local project being conducted at Bird Haven Ranch.

On December 6, 2022, the District Manager attended the MVCAC monthly meeting to review items from the membership, the districts, CDPH, and industry. Also on this date, the District Manager attended the MVCAC Annual Planning Session virtually.

On December 7, 2022, the District Manager and Entomologist attended day 2 virtually of the MVCAC Annual Planning Session. Also on this date, District management conducted all administrative employee evaluations.

On December 13 and December 14, 2022, District management conducted annual employee performance reviews on all operations staff. This completed annual employee evaluations.

As a reminder, the District will be closed in observance of Christmas and New Year the week of December 19 and December 26 and will reopen on Tuesday, January 3, 2022.

After this final item of reports, Vice President Kirk asked the District Manager to proceed to policy matters.

8. Policy Matters (8.1 – 8.2)
 - 8.1 Under item 8.1 of policy matters, the Board was asked to consider a capital expenditure in the amount of \$14,921.99 for a 40-foot-high cube cargo container from Conexwest. The District

Manager reported that this expenditure has been budgeted. It was then moved by Member Sheppard, seconded by Member Johnson, and passed unanimously with 8 ayes and 0 nays to approve the capital expenditure for a 40-foot-high cube cargo container and to not exceed \$16,000.00.

- 8.2 Under item 8.2 of policy matters, the Administrative Manager asked the Board to consider amendments to General Policies, Conflict of Interest, Policy 2020. The amendments are recommended by the Legal Division of the Fair Political Practices Commission. The Political Reform Act requires every multi-county agency to review its conflict-of-interest code biennially and notify the Fair Political Practices Commission of any edits. It was then moved by Member Schuster, seconded by Member Sheppard, and passed unanimously with 8 ayes and 0 nays to approve the amendments to General Policies, Conflict of Interest, Policy 2020, with Vice President Kirk's recommendations.
9. Under topic of the month, the Vector Ecologist/ Fish Biologist gave a presentation on the ticks of Butte County.
10. After reviewing the demands made upon the District for the past month, it was then moved by Member Schuster, seconded by Member Sheppard, and passed unanimously with a vote of 8 ayes and 0 nays to authorize checks numbered 51725 through 51853 be signed and distributed. Expenditures for the month totaled \$527,920.86.
11. No personnel items to report.
12. No items of correspondence to report.
13. Under other business, the District Manager stated the District will be closed the week of December 19th and December 26th. Also reported, was that the District passed its annual UST inspection and that the District Manager is currently gathering information on how to proceed with a public works project for an addition to the District's vehicle shed.
14. No persons wishing to address the Board pertaining to closed session matters.
15. No closed session matters not warranting legal counsel.
16. Vice President Kirk announced adjournment at 5:06 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on January 11, 2023, at the Chico Substation's Board Room at 444 Otterson Drive, Chico, CA 95928.

Respectfully submitted,

James "Bo" Sheppard,
Secretary