

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held April 8, 2026

Members Present: Darlene Fredericks, Andy Haymond, Assistant Secretary Bruce Johnson, Philip LaRocca, Vice President Dr. Larry Kirk, Steve Ostling, Eric Smith, and Carl Starkey.

Members Excused: President Sheppard and Member Schuster.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Aaron Lumsden, Administrative Manager Maritza Sandoval, and Entomologist Amanda Bradford.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on April 8, 2026, at 444 Otterson Drive, Chico, CA 95928.
2. The April 8, 2026, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:00 PM by Vice President Kirk.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, Vice President Kirk proceeded to request approval of the minutes.
4. After review, it was then moved by Member Johnson, seconded by Member Ostling, and passed unanimously with a vote of 8 ayes and 0 nays to approve the minutes of the Board of Trustees meeting held March 11, 2026, as written.
5. No persons wishing to address the Board on closed session matters.
6. No closed session matters needing legal counsel.
7. Reports (7.1 - 7.3)
- 7.1 Under item 7.1 of reports, District Manager's Report, the District Manager reported that on March 11, 2026, District management attended a meeting with Paylocity to plan for the transfer from QuickBooks payroll to Paylocity. District management also attended a webinar presented by California Air Resources Board on the new Zero Emissions Forklift regulations. The District Manager attended via Zoom the MVCAC Spring Quarterly meeting and participated in the Legislative and Regulatory Committee sections. Topics discussed were cannabis, Pollinator Protection Act, storm water recapture, the Monarch butterfly, and the new draft of the NPDES Permit.

On March 12, 2026, the District conducted vehicle inspections. Also on this date, District management attended a webinar with Paylocity to discuss the requirements and technical aspects of transferring the District's payroll from QuickBooks to Paylocity.

On March 13, 2026, the District Manager attended the biweekly Legislative Regulatory Committee call. MVCAC lobbyists and committee members reviewed legislation and current regulatory issues throughout the state. The District Manager provided an update on the CARB Zero Emissions Fleet Program.

On March 17, 2026, the District Manager attended CSDA's Contracting for Public Workers, Services, and Equipment.

On March 18, 2026, District management attended another meeting with Paylocity to continue the process of converting to Paylocity.

On March 19, 2026, District management attended a safety series webinar presented by the VCJPA on Hazard Communications.

On March 24, 2026, a representative of Clarke conducted droplet testing on all District foggers. This service is provided free of charge.

On March 25, 2026, District management attended another meeting with Paylocity to continue the process of converting to Paylocity.

On March 27, 2026, the District Manager attended the biweekly Legislative Regulatory Committee call. MVCAC lobbyists and committee members reviewed legislation and current regulatory issues throughout the state.

The District was closed on March 31, 2026, on observance of Cesar Chavez Day. Also on this date, the District Manager attended a webinar provided by CSDA on AI Use and Risks for Special Districts.

On April 2, 2026, District management attended a webinar presented by CSDA on Real Time Alerts and Public Notices.

On April 7, 2026, District management had a meeting with representatives of the VCJPA and AIMS to discuss open claims with the District.

- 7.2 Under item 7.2 of reports, 2025/2026 3rd Quarter Fiscal Reports, the Administrative Manager reported that current revenues received are at 71.9%, salaries and benefits category is 82.5% expended, services and supplies category is 60.0% expended, capital outlay category is 60.0%. It was then stated that overall expenditures are currently at 75.5% expended and that overall expenses and revenues are on par with previous years.
- 7.3 Under item 7.3 of reports, the Assistant Manager reviewed the District's 2026 1st quarter newsletter. The Board was pleased with the newsletter.

After this final item of reports, Vice President Kirk asked the District Manager to proceed to policy matters.

8. Policy matters (8.1 – 8.3)

- 8.1 Under item 8.1 of policy matters, the Board was asked to consider receiving, reviewing, and ordering posted for 30 days the 2026/2027 preliminary budgets. The District Manager reviewed and explained the proposed budgets. After some discussion it was then moved by Member LaRocca, seconded by Member Starkey, and passed unanimously with a vote of 8 ayes and 0 nays to receive and order posted for 30 days the 2026/20267 preliminary budgets with the District's Prop 218 Benefit Assessment being increased.
- 8.2 Under item 8.2 of policy matters, the Board was asked to review and consider the draft copies of the organic rice letter and Memorandum of Understanding (MOU), the aggressive mosquito control on lands in excess of three acres (new owner/manager) letter and MOU, the aggressive mosquito control on lands in excess of three acres (reminder) letter, and the post-harvest rice re-flooding letter. The Board was also asked to authorize the mailing of the aforementioned letters and MOUs when appropriate. It was then moved by Member Ostling, seconded by Member Johnson, and passed unanimously with a vote of 8 ayes and 0 nays to approve the letters and MOUs and authorized staff to send when appropriate.
- 8.3 Under item 8.3 of policy matters, the Board was asked to consider capital expenditure for a mosquito and vector control data management system. The District Manager explained the reason for the request as well as reviewed the quotes the District received. It was then moved by Member Johnson, seconded by Member Ostling, and passed unanimously with a vote of 8 ayes and 0 nays to approve a capital expenditure for a mosquito and vector control data management system from Chico State Enterprises for \$234,516.00.
9. Under topic of the month, the Entomologist gave a presentation on the biology of *Aedes sierrensis*.
10. After reviewing the demands made upon the District for the past month, it was then moved by Member Johnson, seconded by Member Fredericks, and passed unanimously with a vote of 8 ayes 0 nays to authorize checks numbered 55224 through 55346 be signed and distributed. Expenditures for the month totaled \$457,259.52.
11. No other business to report.
12. Under correspondence, the District Manager reported that he wrote a letter to CARB regarding CARB's Zero Emission Fleet which supports an exemption for mosquito and vector control vehicles. The District Manager also shared a letter from District Pilot II, Del Boyd, announcing his retirement on July 2, 2026.
13. No other business to report.
14. No persons wishing to address the Board pertaining to closed session matters.
15. Closed Session Matters (District Legal Counsel Not Present): (15.1-15.2)
- 15.1 Under closed session matters 15.1, Vice President Kirk announced closed session, Government Code 54957, for a conference with District Manager Ball for an annual public employee performance evaluation and went into closed session and off the record at 5:14 PM and returned

on the record / back in session at 5:31 PM. Vice President Kirk announced that the Board had discussed the District Manager's performance and progress. The consensus of the Board was that the District Manager's performance was deemed to be exceeding expectations in all performance criteria. Vice President Kirk stated that a letter would be submitted to the District Manager for inclusion into the District Manager's personnel file. No action was taken nor needed.

- 15.2 Under closed session matters 15.2, the Board of Trustees and District Manager agreed that there was no need to go into closed session for labor negotiations, Government Code 54957.6, employment agreement extension. Currently both parties are satisfied with the terms of the employment agreement. It was then moved by Member Starkey, seconded by Member Johnson, and passed unanimously with a vote of 8 ayes and 0 nays to approve a one-year contract extension. Vice President Kirk announced that the contract extension revalidates the terms of the five-year contract and this approval will be executed by both parties. The executed amendment will be attached to the agreement and identified as Amendment No. 6.
16. Vice President Kirk announced adjournment at 5:32 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on May 13, 2026, at the Chico Substation's Board Room at 444 Otterson Drive, Chico, CA 95928.

Respectfully submitted,

Melissa Schuster,
Secretary