

Regular Meeting Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held February 12, 2025

Members Present: Darlene Fredericks, Andrew Haymond, Assistant Secretary Bruce Johnson, Vice President Dr. Larry Kirk, Steve Ostling, President Bo Sheppard, Eric Smith, and Carl Starkey.

Members Excused: Philip LaRocca and Secretary Melissa Schuster.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Aaron Lumsden, Administrative Manager Maritza Sandoval, and Entomologist Amanda Bradford.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on February 12, 2025, at 444 Otterson Drive, Chico, CA 95928.
2. The February 12, 2025, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:00 PM by President Sheppard.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, President Sheppard proceeded to request approval of the minutes.
4. After review, it was then moved by Member Johnson, seconded by Member Starkey, and passed unanimously with a vote of 8 ayes and 0 nays to approve the minutes of the Board of Trustees regular meeting held January 12, 2025, with edits.
5. No persons wishing to address the Board on closed session matters.
6. No closed session matters needing legal counsel.
7. Reports (7.1 – 7.2)
- 7.1 Under item 7.1 of Reports, District Manager's Report, the District Manager reported that on January 9, 2025, District management attended a free webinar provided by Interwest Insurance on new employment laws.

On January 14, 2025, all District employees received CPR/First Aid/AED training provided free of charge by John Holick, of Valent Biosciences. All employees received their American Red Cross certificates of completion for the course.

On January 15, 2025, District management met with Leading Edge and Associates to review the status of MapVision 3.0 and to discuss the needs still needing to be completed on the project.

On January 16, 2025, the District completed the monthly management meeting, staff meeting, and all vehicle inspections. The District's Safety Committee held their monthly meeting as well as management. Also on this date, all employees attended defensive driver training school provided free of charge by the VCJPA, attended the District's annual pesticide safety and awareness review, respirator training, forklift training, calibration, and more annual training.

On January 17, 2025, the District Manager attended the MVCAC Legislative Committee meeting to discuss the upcoming legislative year, funding mechanisms, the possibility of bill introduction, and scheduling of future meetings and events.

On January 15, 2025, District management met with Leading Edge and Associates to review the status of MapVision 3.0 and to discuss the needs still needing to be completed on the project. Also on this date, the District Manager attended the Sac Valley Region meeting to discuss the upcoming MVCAC Board meeting agenda items, heard reports from MVCAC committees, heard reports from industry, CDPH, and the VCJPA.

On January 28, 2025, District management attended a conference call with VCJPA's ERMA to review and discuss District policies on various policies that may need updating with the enhancement of various employer-employee laws and regulations.

On January 29, 2025, February 3, 2025, and February 12, 2025, District management met with Leading Edge and Associates to review the status of MapVision 3.0 and to discuss the needs still needing to be completed on the project.

On February 6, 2025, the District Manager met with representatives of BCPH to discuss the potential of BCPH conducting the District's mosquito and tick-borne disease testing. The District Manager reported that BCPH had a new Director and had scheduled a tour of the District.

The District Manager provided a verbal report on the two aircraft the District purchased and informed the Board the Thrush was delivered to the District on February 11, 2025. The District Manager reported that one plane was completed under budget and most likely the second plane will come in under budget as well.

- 7.2 Under item 7.2 of Reports, the Assistant Manager reviewed the 2024 BCMVCD Annual Report with the Board. The Board complimented staff on the quality of the report.
8. Policy Matters (8.1 – 8.6)
 - 8.1 Under item 8.1 of Policy Matters, the Board was asked to consider an amendment to Operations Policy, Policy #3055, Credit Card Usage. It was moved by Member Smith, seconded by Member Ostling, and passed unanimously with a vote of 8 ayes 0 nays to approve the proposed amendments.
 - 8.2 Under item 8.2 of Policy Matters, the Board was asked to consider an amendment to Personnel Policy, Policy #7130, Pay Periods. It was moved by Member Starkey, seconded by Member Johnson, and passed unanimously with a vote of 8 ayes 0 nays to approve the proposed amendment.
 - 8.3 Under item 8.3 of Policy Matters, the Board was asked to consider approving a transfer of \$750,000.00 from Committed- Accumulated Capital Outlay Reserve to Capital Outlay- Aircraft to pay for the Grumman AG Cat approved during the November 13, 2024, Board Meeting. It was moved by Member Smith, seconded by Member Ostling, and passed unanimously with a vote of 8 ayes 0 nays to approve a transfer of \$750,000.00 from Committed- Accumulated Capital Outlay Reserve to Capital Outlay- Aircraft.
 - 8.4 Under item 8.4 of Policy Matters, the Board was asked to consider approving a transfer of \$700,000.00 from Assigned- Aerial Operations Reserve to Capital Outlay- Aircraft to pay for the Grumman AG Cat approved during the November 13, 2024, Board Meeting. It was moved by Member Fredericks, seconded by Member Johnson, and passed unanimously with a vote of 8 ayes 0 nays to approve a transfer of \$700,000.00 from Assigned- Aerial Operations Reserve to Capital Outlay- Aircraft.
 - 8.5 Under item 8.5 of Policy Matters, the Board was asked to consider approving and adopting Resolution No. 25-01 which affirms the District's compliance with the California Underground Storage Tank Cleanup Fund (USTCF), as provided in 40 CFR 280.107. The District passed the original Resolution affirming compliance with USTCF of May 11, 1994, and amended the current Resolution to comply with SB 1764 on June 12, 1996. It was moved by Member Johnson, seconded by Member Starkey, and passed unanimously with a vote of 8 ayes 0 nays to approve Resolution No. 25-01.
 - 8.6 Under item 8.6 of Policy Matters, time was set aside to allow the Board of Trustees to complete the Form 700 Statement of Economic Interest as required by the Fair Political Practices Commission.
9. Under topic of the month, the District's Entomologist gave a presentation on overwintering *Anopheles freeborni*.
10. After reviewing the demands made upon the District for the past month, it was then moved by Member Starkey, seconded by Member Ostling, and passed unanimously with a vote of 8 ayes 0 nays to authorize checks numbered 54998 through 55149 be signed and distributed. Expenditures for the month totaled \$2,008,576.52.
11. No items under personnel to report.
12. No correspondence to report.
13. Under other business, the District Manager shared that the District received a letter from LAFCo for nominations from Special District's to the LAFCo Board. The District Board of Trustees sought nominations and Member Eric Smith expressed interest. The Board instructed the District Manager to present to the Board during next month's meeting a letter of nomination and to take action to officially nominate Member Eric Smith.
14. No persons wishing to address the Board pertaining to closed session matters.
15. No closed session matters not warranting legal counsel.

16. President Sheppard announced adjournment at 4: 45PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on March 12, 2025, at the Chico Substation Board Room at 444 Otterson Drive, Chico, CA 95928.

Respectfully submitted,

Melissa Schuster,
Secretary