

Regular Meeting Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held March 12, 2025

Members Present: Darlene Fredericks, Assistant Secretary Bruce Johnson, Vice President Dr. Larry Kirk, Philip LaRocca, Steve Ostling, Secretary Melissa Schuster, President Bo Sheppard, Eric Smith, and Carl Starkey.

Members Excused: Andrew Haymond.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Aaron Lumsden, Administrative Manager Maritza Sandoval, and Entomologist Amanda Bradford.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on March 12, 2025, at 444 Otterson Drive, Chico, CA 95928.
2. The March 12, 2025, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:00 PM by President Sheppard.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, President Sheppard proceeded to request approval of the minutes.
4. After review, it was then moved by Member Starkey, seconded by Member Johnson, and passed unanimously with a vote of 7 ayes and 0 nays with Member LaRocca and Member Schuster abstaining due to their excused absence to approve the minutes of the Board of Trustees regular meeting held February 12, 2025, as written.
5. No persons wishing to address the Board on closed session matters.
6. No closed session matters needing legal counsel.
7. Reports (7.1)

Under item 7.1 of Reports, District Manager's Report, the District Manager reported that on February 13, 2025, the District Manager met with representatives regarding last year's shorebird and waterbird habitat conversation program to review how the program went and what happened for those properties that participated in the program.

On February 14, 2025, the District Manager attended the MVCAC Legislative Committee meeting to discuss the upcoming legislative year, funding mechanisms, the possibility of bill introduction, and scheduling of future meetings and events. The District Manager informed the Board of a bill regarding the Clean Water Act in the State of California that may affect the NPDES permit the District currently operates under.

The District was closed on February 17, 2025, in observance of President's Day.

On February 18, 2025, the District Manager provided a tour for the newly hired Butte County Public Health Officer, Dr. Jarret Beaudoin. The tour focused on the history of the District, how and what the District does to serve the public, and how the District operates.

On February 19, 2025, District management met with Leading Edge and Associates to review the status of MapVision 3.0 and to discuss the needs still needing to be completed on the project.

On February 25, 2025, the District Manager met with a representative of Central Life Sciences to discuss products, product availability, product pricing, and reviewed projections for the upcoming mosquito season.

On February 26, 2025, the District completed the monthly management meeting, staff meeting, and all vehicle inspections. The District's Safety Committee held their monthly meeting as well as management. Also on this date, District management attended the weekly meeting with Leading Edge and Associates to review the status of updates regarding MapVision 3.0.

On March 4, 2025, District management attended a webinar on the Public Records Act, reviewing new legislation that amends the Public Records Act. This webinar was provided by CSDA.

On March 5, 2025, District management met with Leading Edge and Associates to review the status of MapVision 3.0 and to discuss the needs still needing to be completed on the project.

On March 6, 2025, the District Manager attended an “all invite” Butte LAFCo meeting. LAFCo presented how LAFCo operates and how LAFCo can assist special districts.

On March 7, 2025, the District Manager attended the biweekly Legislative Regulatory Committee call. MVCAC lobbyists and committee members reviewed legislation and current regulatory issues throughout the state.

On March 11, 2025, District management attended a webinar on AI in 2025, Legal Landscape and Strategic Imperatives provided by CSDA.

On March 12, 2025, District management met with Leading Edge and Associates to review the status of MapVision 3.0 and to discuss the project.

As a reminder, Form 700, Conflict of Interests are due no later than April 1, 2025.

After this final item of reports, President Sheppard asked the District Manager to proceed to policy matters.

8. Policy Matters (8.1 – 8.3)

8.1 Under item 8.1 of Policy Matter, the Board was asked to consider a nomination to serve as a Special District Non-Enterprise Member on Butte LAFCo. The term is a four-year term, expiring on May 31, 2029. After some discussion no action was taken or needed.

8.2 Under item 8.2 of Policy Matter, per the conditions of the Employment Agreement between the District and District Manager, the manager must remind and request an annual performance evaluation. The Board and District Manager will meet in closed session at April's Board Meeting to discuss the evaluation. No action taken, nor needed.

8.3 Under item 8.3 of Policy Matter, per the conditions of the Employment Agreement between the District and District Manager, the manager must request a one-year contract extension, which he did both verbally and with a written letter. No action taken, nor needed.

9. Under topic of the month, the Entomologist gave a presentation on the mosquito traps used by the District.

12. After reviewing the demands made upon the District for the past month, it was then moved by Member Starkey, seconded by Member Fredericks, and passed unanimously with a vote of 9 ayes 0 nays to authorize checks numbered 55124 through 55223 be signed and distributed. Expenditures for the month totaled \$268,713.96.

13. No items under personnel to report.

14. Under correspondence, the Board reviewed letters written by the District Manager Matthew C. Ball to the Board of Trustees and to Senator Melissa Hurtado.

15. No items to report under other business to report.

16. No persons wishing to address the Board pertaining to closed session matters.

17. No closed session matters not warranting legal counsel.

18. President Sheppard announced adjournment at 4:48 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on April 9, 2025, at the Chico Substation Board Room at 444 Otterson Drive, Chico, CA 95928.

Respectfully submitted,

Melissa Schuster,
Secretary