

***Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held January 14, 2026***

**Members Present:** Andy Haymond, Darlene Fredericks, Vice President Dr. Larry Kirk, Philip LaRocca, Steve Ostling, Secretary Melissa Schuster, Eric Smith, President Bo Sheppard, and Carl Starkey.

**Members Excused:** Assistant Secretary Bruce Johnson.

**Members Absent:** None.

**Also Present:** District Manager Matt Ball, Assistant Manager Aaron Lumsden, Administrative Manager Maritza Sandoval, and Entomologist Amanda Bradford.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on January 14, 2026, at 444 Otterson Drive, Chico, CA 95928.
2. The January 14, 2026, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:00 PM by President Sheppard.
3. On items not on the agenda, Member Schuster provided the Board a report of the Town of Paradise sewer project. She voiced her concerns of the impact the proposed locations may have to the residents of the Town of Paradise and after some discussion it was the direction of the Board for the District Manager to reach out to the Town of Paradise to address concerns and make recommendations. The Board gave the District Manager direction to make contact with the town of Paradise and ask about the sewer project and inquire to the pond locations. Seeing and hearing no additional persons wishing to address the Board on items not on the agenda, President Sheppard proceeded to request approval of the minutes.
4. After review, it was then moved by Member Smith, seconded by Member Ostling and passed unanimously with a vote of 9 ayes and 0 nays with Member Fredericks abstaining due to her excused absence to approve the minutes of the Board of Trustees meeting held December 10, 2025, as written.
5. No persons wishing to address the Board on closed session matters.
6. No closed session matters needing legal counsel.
7. The District Manager informed the Board that Member Fredericks and Member Haymond were reappointed by the Butte County Board of Supervisors to serve a 4-year term, Member Smith was reappointed by the City of Oroville Council to serve a 2-year term, and Member Kirk was reappointed by the City of Chico to serve a 4-year term.
8. Under election of officers, President Sheppard opened nominations for election of officers, it was moved by Member Schuster, seconded by Member Smith, and passed unanimously with a vote 9 ayes and 0 nays to keep the current slate of officers. Member Sheppard as President, Member Kirk as Vice President, Member Schuster as Secretary, and Member Johnson to Assistant Secretary.
9. Reports (9.1 – 9.2)
  - 9.1 Under item 9.1 of reports, the District Manager presented that on December 9, 2025, the District Manager attended the monthly MVCAC Regulatory Affairs Committee meeting. Topics discussed were cannabis, Pollinator Protection Act, storm water recapture, the Monarch butterfly, and the new draft of the NPDES Permit.

On December 11, 2025, the District completed the monthly management meeting, staff meeting, and all vehicle inspections.

On December 16 and 17, 2025, District management conducted all annual employee performance evaluations. Also on this date, District management attended a meeting with representatives of Granicus to review the services that company provides.

On December 19, 2025, the District Manager attended the biweekly Legislative Regulatory Committee call. MVCAC lobbyists and committee members reviewed legislation and current regulatory issues throughout the state.

As a reminder, the District was closed for the week of December 22 and the week of December 29.

On January 13, 2026, the District Manager attended the monthly MVCAC Regulatory Affairs Committee meeting. Topics discussed were the new committee charges for 2026, cannabis,

Pollinator Protection Act, storm water recapture, the Monarch butterfly, and the new draft of the NPDES Permit.

- 9.2 Under item 9.2 of Reports, 2025/2026 2nd Quarter Fiscal Reports, the Administrative Manager reported that salaries and benefits category is 52.0% expended, services and supplies category is 74.8% expended, capital outlay category is 60.0%. It was then stated that overall expenditures are currently at 61.1% expended and current revenues are at 55.5% received.
10. Policy matters (10.1 – 10.2)
  - 10.1 Under item 10.1 of policy matters, the Board was asked to consider amending Personnel Policy, Policy No. 7255, Employee Driver Safety and Driving Record. The amendment was recommended by the District's legal counsel. It was moved by Member Smith, and seconded by Member Kirk, and passed unanimously with a vote of 9 ayes and 0 nays to amend Personnel Policy, Policy No. 7255, Employee Driver Safety and Driving Record with the recommended amendments to include CVC 23123 9c) Exemption.
  - 10.2 Under item 10.2 of policy matters, the Board was asked to consider amending Personnel Policy, Policy No. 7135, Reporting of Injuries and Injury Illness Prevention Program (IIPP). These amendments are to keep the District current of current VCJPA procedures. It was moved by Member Smith, and seconded by Member LaRocca, and passed unanimously with a vote of 9 ayes and 0 nays to amend Personnel Policy, Policy No. 7135, Reporting of Injuries and I.I.P.P.
11. Under topic of the month, the District's Entomologist gave a presentation on the biology of *Culiseta inornata*.
12. After reviewing the demands made upon the District for the past month, it was then moved by Member Starkey, seconded by Member Ostling, and passed unanimously with a vote of 9 ayes 0 nays to authorize checks numbered 56347 through 56442 be signed and distributed. Expenditures for the month totaled \$203,325.10.
13. No other personnel to report.
14. No items of correspondence to report.
15. Under other business, the District Manager informed pursuant to SB 707, effective January 1, 2026, the Board will be given a copy of the Ralph M. Brown Act's ("Brown Act"). The distribution of the Brown Act will happen each calendar year, beginning today. The distribution happened via email during the Board meeting at that time. The District also reminded the Board that some Trustees had mandated training coming up for renewal, AB 1234 CA Ethics and AB1825 Sexual Harassment Prevention training.
16. No persons wishing to address the Board pertaining to closed session matters.
17. No closed session matters warranting legal counsel.
18. President Sheppard announced adjournment at 4:34 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on February 11, 2026, at the Chico Substation's Board Room at 444 Otterson Drive, Chico, CA 95928.

Respectfully submitted,

Melissa Schuster,  
Secretary