
Butte County Mosquito and Vector Control District

POLICY MANUAL

POLICY TITLE: Access to Public Documents
POLICY NUMBER: 2050

2050.1 Access to District records are promulgated and adopted in accordance with the provisions of the California Public Records Act, Government Code Section 6250 et seq.

2050.2 Public records of the District may be inspected at the District's office on Larkin Road, Oroville, California, during normal work days and office hours. District personnel shall ensure the proper care and maintenance of these records during inspection and public records shall not be transported from the office except by District personnel as required.

2050.3 Copies of public records of the District shall be made available for inspection and/or copying in accordance with the provisions of the Public Records Act of California, Government Code Section 6250 et seq. Requests for inspection and copying of public Records shall be made in writing.

2050.4 Copying of public District records will be in accordance to Policy 2060, Section 2060.1-2060.2.