
Butte County Mosquito and Vector Control District

POLICY MANUAL

POLICY TITLE: Adoption/Amendment of Policies
POLICY NUMBER: 2010

2010.1 Consideration by the Board of Trustees to adopt a new policy or to amend an existing policy may be initiated by any Trustee or the District Manager. The proposed adoption or amendment shall be initiated by a Trustee or the District Manager submitting a written draft of the proposed new or amended policy to the Board President and the District Manager by way of the District office, and requesting that the item be included for consideration on the agenda of the next appropriate regular meeting of the Board of Trustees.

2010.2 Adoption of a new policy or amendment of an existing policy shall be accomplished at a regular meeting of the Board of Trustees in accordance with the District's state statutes regarding the constitution of a majority vote.

2010.3 Copies of the proposed new or amended policy shall be included in the agenda-information packet for any meeting in which they are scheduled for consideration (listed on the agenda). A copy of the proposed new or amended policy(ies) shall be made available to each Trustee for review at least 72 hours, per the Brown Act, prior to any meeting at which the policy(ies) are to be considered.

2010.4 The Board of Trustees, or its designated representative will "Meet and Confer in Good Faith" with affected employees when there are proposed adoption(s) and or amendment(s) to policies relating to wages, hours, benefits of employment, and other terms and conditions of employment.

"Meet and Confer in Good Faith" means that the Board of Trustees, or its designated representative, and representatives of recognized employee organizations or individuals, shall have the mutual obligation to meet and confer promptly upon request by either party or triggered by proposed adoption/amendment to policies relating to wages, hours, benefits, and other terms and conditions of employment and continue for a reasonable period of time to exchange freely any information, opinions, and proposals.