

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held May 10, 2023

Members Present: Michael Barth, Darlene Fredericks, Assistant Secretary Bruce Johnson, Vice President Dr. Larry Kirk, Secretary Melissa Schuster, and President Bo Sheppard.

Members Excused: Dr. Albert Beck, Philip LaRocca, and Carl Starkey.

Members Absent: Chuck Reynolds.

Also Present: District Manager Matt Ball, Assistant Manager Aaron Lumsden, Administrative Manager Maritza Sandoval, and Entomologist Amanda Bradford.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on May 10, 2023, at 444 Otterson Drive, Chico, CA 95928.
2. The May 10, 2023, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:07 PM by President Sheppard.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, President Sheppard proceeded to request approval of the minutes.
4. After review, it was then moved by Member Johnson, seconded by Member Kirk, and passed unanimously with a vote of 6 ayes and 0 nays to approve the minutes of the Board of Trustees meeting held April 12, 2023, as written.
5. No persons wishing to address the Board on closed session matters.
6. No closed session matters needing legal counsel.
7. Reports (7.1 - 7.2)
- 7.1 Under item 7.1 of reports, District Manager's Report, the District Manager reported that on April 13, 2023, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee met on this date.

On April 14, 2023, the District Manager attended the biweekly Legislative Regulatory Committee call. MVCAC lobbyists and committee members reviewed legislation and current regulatory issues throughout the state. The District Manager reviewed several bills and regulatory issues of concern.

On April 18, 2023, District management met virtually with representatives of Matsom & Isom to discuss current projects, evaluate the past month, and to plan for upcoming projects.

On April 19, 2023, District management met virtually with representatives of Streamline to see a presentation on the services offered. Also on this date, the District Manager provided a lecture for a class at California State University, Chico.

On April 20, 2023, the District Manager met with managers from neighboring districts to discuss staffing, the upcoming mosquito season, and to discuss proposed laws and regulations.

On April 25, 2023, District management met with representatives of Leading Edge and Associates to discuss the gap analysis between MapVision 2.0 and MapVision 3.0. The Assistant Manager toured the proposed building expansion project with architectural and engineering firm.

On April 26, 2023, District management attend the Sac Valley Region meeting where the region discussed the MVCAC budget, heard reports from MVCAC committees, industry, CDPH, VCJPA, and other districts. Also on this date, District management met with representatives from Stratti and Ubeo to discuss services provided by both companies. District management also met with Streamline to review services provided as well as reviewed a proposal from Streamline. The Assistant Manager met with an architectural and engineering firm to walk the proposed building expansion site.

On April 28, 2023, the District Manager attended the biweekly Legislative Regulatory Committee call. MVCAC lobbyists and committee members reviewed legislation and current regulatory issues throughout the state.

On May 2, 2023, the District hosted the annual coordination meeting between USFWS and MVCDs. This meeting is to review the Special Use Permit, review flood dates and maps, and to review the pesticide use proposals.

On May 4, 2023, District management met with Streamline to review the process of transitioning the District's website to Streamline's services. Also on this date, District management met with Leading Edge and Associates to review a MapVision 3.0 proposal.

On May 8, 2023, District management attended the monthly West Nile virus (WNV) task force meeting with Butte County Public Health. The District shared mosquito abundance reports and charts and both agencies previewed the upcoming WNV season.

- 7.2 Under item 7.2 of reports, the Assistant Manager reported that tick surveillance has ceased for the season. Tick surveillance will again commence in the fall of 2023. A total of 74 tick pools have been submitted to Placer MVCD for the 2022/2023 tick season. In summary, 9 pools tested positive for the presence of *B. burgdorferi* and 2 pools tested positive for the presence of *B. miyamotoi* totaling a 14.86% positivity rate. Total tick pools are down from last year due to a change of testing protocols, which require females only and thus lower the total number of ticks submitted. Areas where pools were collected include Bidwell Park, Lime Saddle, Lake Wyandotte, and Loafer Creek. The District's New Jersey light traps were placed and operational on April 18th, 2023. The District's gravid traps were placed and started operating on April 17th, 2023. The sentinel chickens arrived and were placed in their coops on April 27th, 2023. CO2 trapping will commence in the upcoming weeks.

No West Nile virus (WNV) activity has been reported within the District's service area in 2023. WNV has been identified in 2 mosquito pools and 1 dead bird in California to date.

The District's four indoor fish tanks continue to operate normally. Over 4,900 fry were produced in April. The Vector Ecologist / Fish Biologist is maintaining the stock in each rearing tank and is preparing to conduct annual maintenance on the system. The District will be looking to place fish tanks into the field towards the end of May and into June. The timing will depend on the production of the District's fish ponds which are producing slower due to the extended winter.

Mosquito and Vector Control Specialists (Specialists) have continued with winter/spring mosquito surveillance and treatments in rock pits, dredger pits, flood water areas, agricultural, ditches, drains and urban sources. Specialists have also continued with annual training, calibration, maintenance, required annual reading, and winter compound projects. Service requests for inspections, fish, and treatments have increased over the past month.

The District's Air Operations is continuing annual maintenance on the three District aircraft and are on track to be ready as needed. The District's granule ship has already made applications to wildlife areas.

The Public Relations (PR) Department is currently preparing for the upcoming public relations season. The PR Department continues to review and update (if needed) the District's website, brochures, photo and video files, and other informational documents. The District is also in the process of transferring service providers and will be giving the District's website an overhaul. The District public service announcements began on May 1st, 2023, running on newspapers, radio, television, and digital advertising. The District attended the Chico Home and Garden Show on April 1st and 2nd, the Gold Nugget Craft Fair on April 29th and 30th, and is planning to attend the Red Suspenders Day Parade on May 20th.

After this final item of reports, President Sheppard asked the District Manager to proceed to policy matters.

8. Policy matters (8.1 – 8.6)

- 8.1 Under item 8.1 of policy matters, the Board was asked to consider reviewing the Hamilton City Benefit Assessment. It was the recommendation of the District Manager to maintain the current level of service provided to Hamilton City based on previous discussions with a representative from Hamilton City and having no complaints from the residents of Hamilton City. It was then moved by Member Johnson, seconded by Member Barth, and passed unanimously with a vote of 6 ayes and 0 nays to continue the same level of service provided to Hamilton City.
- 8.2 Under item 8.2 of policy matters, the Board was asked to consider amendments to Job Description, Policy 6020, Regional Supervisor II. The District Manager explained the amendments needed. It was then moved by Member Schuster, seconded by Member Fredericks, and passed unanimously with a vote of 6 ayes and 0 nays to make amendments to Job Description, Policy 6020, Regional Supervisor II.
- 8.3 Under item 8.3 of policy matters, the Board was asked to consider approving a new Job Description, Policy 6021, Regional Supervisor I. The District Manager explained the request for the new job description. It was then moved by Member Johnson, seconded by Member Kirk, and

passed unanimously with a vote of 6 ayes and 0 nays to adopt a new Job Description, Policy 6021, Regional Supervisor I.

- 8.4 Under item 8.4 of policy matters, the Board was asked to consider a potential conflict to Personnel Policies, Policy 7220, section 7220.4, Nepotism and make a ruling. The District Manager deliberated on the potential conflict of nepotism. After further discussion by the Board, it was then moved by Member Schuster, seconded by Member Johnson, and passed unanimously with a vote of 6 ayes and 0 nays that Personnel Policies, Policy 7220 Nepotism, section 7220.4, implies that brother is to include half/step brother and sister is to include half/step sister.
- 8.5 Under item 8.5 of policy matters, the Board was asked to review bids and was asked to consider selecting an architectural and engineering services firm for the expansion of one of the District's metal buildings (Vehicle Shed). It was then moved by Member Johnson, seconded by Member Schuster, and passed unanimously with a vote of 6 ayes and 0 nays to select RGA for the architectural and engineering services for a total of \$54,700.00.
- 8.6 Under item 8.6 of policy matters, the Board was asked to consider a Capital Expenditure for MapVision 3.0 from Leading Edge and Associates. District management has been working with Leading Edge and Associates conducting a gap analysis for the past eight months. The District Manager explained the need for the software and after further discussion by the Board, it was then moved by Member Barth, seconded by Member Schuster, and passed unanimously with a vote of 6 ayes and 0 nays to approve a Capital Expenditure for MapVision 3.0 from Leading Edge and Associated for a total of \$\$180,000.00 to include one year of Service, Support, and Maintenance Agreement (SSMA).
9. Under topic of the month, the District's Entomologist gave a presentation on yellow jackets.
10. After reviewing the demands made upon the District for the past month, it was then moved by Member Kirk, seconded by Member Johnson, and passed unanimously with a vote of 6 ayes 0 nays to authorize checks numbered 52306 through 52403 be signed and distributed. Expenditures for the month totaled \$310,220.55.
11. No items under personnel to report
12. No items of correspondence to report.
13. Under other business to report, the District Manager ask the Board if they wish to have the October 11, 2023, Board meeting at the Oroville facility to provide a tour of the District following the Board meeting. The District has been working for the last two years on improving and remodeling the Oroville facilities and would like to share with the Board and members of the public the facilities and an overview of the Districts operations.
14. No persons wishing to address the Board pertaining to closed session matters.
15. No closed session matters warranting legal counsel.
16. President Sheppard announced adjournment at 5:31 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on June 14, 2023, at the Chico Substation's Board Room at 444 Otterson Drive, Chico, CA 95928.

Respectfully submitted,

Melissa Schuster,
Secretary