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# Butte County Mosquito and Vector Control District

## POLICY MANUAL

**POLICY TITLE:** Environmental, Health & Safety Compliance Program  
**POLICY NUMBER:** 3015

**3015.1** The Board of Trustees of the Butte County Mosquito and Vector Control District recognizes the importance of an effective environmental, health, and safety-compliance program for the well-being of each District employee, to the District’s customers, to the public at large, to the environment, and to the productivity of District operations. Therefore, it is the firm and continuing policy of the Board of Trustees that environmental, health, and safety compliance and accident prevention shall be considered of primary importance in all phases of the District’s operation and administration, at all levels of the organization.

**3015.2** Within the District, therefore, the District Manager is authorized to approve programs, standards, rules, and procedures to protect and promote the safety and health of District employees, customers, the public at large, the environment, and the productivity of District Operations. Under the District Manager’s supervision, the Assistant Manager shall review accidents and compliance issues, and recommend new or revised environmental, health, and/or safety programs, standards, rules, and procedures for approval by the District Manager and implementation within the District.

**3015.2.1** The Assistant Manager and supervisor shall make environmental, health, and safety compliance an integral part of their regular duties, including the provision of proper training, materials, and equipment so that work can be performed safely and in compliance with regulations and other applicable standards.

**3015.2.2** It is equally the duty of each employee to accept and follow established programs, standards, rules, and procedures, as well as instructions and directives relating to the efficient performance of their work. Every effort will be made to provide adequate training to employees. However, if an employee is ever in doubt about how to do a job safely and correctly, it is their duty to ask a qualified person for assistance. Everyone is responsible for housekeeping duties that pertain to their jobs. Unsafe conditions must be reported.

**3015.3** By maintaining an effective environmental, health, and safety compliance program, the risk of personal injury, operational interruptions, and regulatory fines are reduced, and the mission of the District is manifested. The cooperation of all District employees is required.