

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held March 8, 2023

Members Present: Michael Barth, Darlene Fredericks, Assistant Secretary Bruce Johnson, Vice President Dr. Larry Kirk, Philip LaRocca, President Bo Sheppard, and Carl Starkey.

Members Excused: Dr. Albert Beck and Secretary Melissa Schuster.

Members Absent: Chuck Reynolds.

Also Present: District Manager Matt Ball, Assistant Manager Aaron Lumsden, Administrative Manager Maritza Sandoval, and Vector Ecologist/ Fish Biologist Ryan Rothenwander.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on March 8, 2023, at 444 Otterson Drive, Chico, CA 95928.
2. The March 8, 2023, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:00 PM by President Sheppard.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, President Sheppard proceeded to request approval of the minutes.
4. After review, it was then moved by Member Kirk, seconded by Member Barth, and passed unanimously with a vote of 7 ayes and 0 nays to approve the minutes of the Board of Trustees meeting held February 8, 2023, as written.
5. No persons wishing to address the Board on closed session matters.
6. No closed session matters needing legal counsel.
7. Reports (7.1)
- 7.1 Under item 7.1 of reports, District Manager's Report, the District Manager reported that on February 9, 2023, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee met on this date.

The District was closed on February 13, 2023, in observance of Lincoln's Birthday and on February 20, 2023, in observance of President's Day.

On February 14, 2023, District management met virtually with representatives of Matsom & Isom to discuss current projects, evaluate the past month, and to plan for upcoming projects.

On February 15, 2023, District management met with a representative of Russell Gallaway Associates Inc. to walk the District grounds to review the building extension project and hear a review of the project details.

On February 16, 2023, District management provided a tour of the Oroville facility and provided an overview of operations to newly hired Shasta MVCD personnel.

On February 23 and 24, 2023, the Administrative Manager attended the VCJPA Annual Conference. The conference was educational, informative, and as always well worth attending. The District again had plumbing issues. The clogged lines were cleared free of debris, scoped with a camera to ensure flow left District grounds, and during the inspection a broken pipe was discovered. The District had the clogs cleared and the broken pipe has been fixed.

The District Manager reported that the District will own two automated external defibrillators (AEDs). One AED will be located at the Oroville office and the other will be located at the Chico Substation when they arrive. Both units are currently on backorder.

After this final item of reports, President Sheppard asked the District Manager to proceed to policy matters.

8. Policy matters (8.1 – 8.3)
- 8.1 Under item 8.1 of policy matters, the Board was asked to consider a special service agreement between Deer Creek Resources and the District for aerial surveillance of potential mosquito-breeding sources. Ron O'Hanlon and Associates no longer offers this service. It was then moved by Member Barth, seconded by Member Johnson, and it was passed unanimously with a vote of 7 ayes 0 nays to approve a special service agreement between Deer Creek Resources and the District for aerial surveillance of potential mosquito-breeding sources.

- 8.2 Under item 8.2 of policy matters, per the conditions of the Employment Agreement between the District and District Manager, the manager must remind and request an annual performance evaluation. The Board and District Manager will meet in closed session at April's Board Meeting to discuss the evaluation. No action taken, nor needed.
- 8.3 Under item 8.3 of policy matters, per the conditions of the Employment Agreement between the District and District Manager, the manager must request a one-year contract extension, which he did both verbally and with a written letter. No action taken, nor needed.
9. Under topic of the month, the District's Vector Ecologist/ Fish Biologist gave a presentation on an overview of the District's aerial operations.
10. After reviewing the demands made upon the District for the past month, it was then moved by Member Johnson, seconded by Member Starkey, and passed unanimously with a vote of 7 ayes 0 nays to authorize checks numbered 52085 through 52181 be signed and distributed. Expenditures for the month totaled \$213,225.00.
11. No items under personnel to report.
12. Under correspondence, the Board reviewed a letter written by the District Manager Matthew C. Ball.
13. Under other business to report, the Board was asked to return the state mandated ethics training packets and their completed Form 700 Statement of Economic Interest as required by the Fair Political Practice Commission.
14. No persons wishing to address the Board pertaining to closed session matters.
15. No closed session matters not warranting legal counsel.
16. President Sheppard announced adjournment at 4:48 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on April 12, 2023, at the Chico Substation's Board Room at 444 Otterson Drive, Chico, CA 95928.

Respectfully submitted,

Melissa Schuster,
Secretary