
Butte County Mosquito and Vector Control District

POLICY MANUAL

POLICY TITLE: Budget Preparation
POLICY NUMBER: 3025

3025.1 The fiscal budgets proposal shall be prepared by the District Manager.

3025.2 The proposed annual fiscal budgets should be reviewed and/or amended by the Board during its regular meeting in April of each year and ordered posted for 30 days.

3025.2.1 In lieu of a public hearing and before adoption of a final budget for any Fiscal Year, the Board of Trustees will allow one month for review and comment on its preliminary budgets. Before adoption, the Board of Trustees agrees to hear anyone who wants to be heard regarding any item in the budgets and to consider any exhibits which are pertinent.

3025.3 The proposed annual fiscal budgets as written and/or amended by the Board during its review shall be adopted at its regular meeting in July of each year.