

Regular Minutes of the Board of Trustees of the Butte County Mosquito and Vector Control District Meeting held March 9, 2022

Members Present: President Dr. Albert Beck, Michael Barth, Darlene Fredericks, Vice President Dr. Larry Kirk, Philip LaRocca, Chuck Reynolds, Assistant Secretary Melissa Schuster, Secretary Bo Sheppard, and Carl Starkey.

Members Excused: Bruce Johnson.

Members Absent: None.

Also Present: District Manager Matt Ball, Assistant Manager Aaron Lumsden, Office Manager Maritza Sandoval, Vector Ecologist/Fish Biologist Ryan Rothenwander, and District legal counsel Tony Soares.

1. The Regular Meeting of the Board of Trustees of the Butte County Mosquito and Vector Control District held on March 9, 2022, at 444 Otterson Drive, Chico, CA 95928.
2. The March 9, 2022, Butte County Mosquito and Vector Control District regular meeting of the Board of Trustees was called to order at 4:05 PM by Vice President Kirk.
3. Seeing and hearing no persons wishing to address the Board on items not on the agenda, Vice President Kirk proceeded to request approval of the minutes.
4. After review, it was then moved by Member Sheppard, seconded by Member Starkey, and passed unanimously with a vote of 8 ayes 0 nays with Member LaRocca abstaining due to his excused absence to approve the minutes of the Board of Trustees meeting held February 9, 2022, as written.
5. No persons wishing to address the Board on closed session matters.
6. Closed session with District legal counsel present (6.1)
- 6.1 The Board went into closed session and off the record at 4:07 pm with the Board Vice President stating the Board was going into closed session for (Existing Litigation – CONFERENCE WITH LEGAL COUNSEL Gov't. Code (Paragraph (1) of subdivision (d) of Section 54956.9). Name of case: In re PG&E Corporation, et al. (US Bankruptcy Court, Northern District of California No. 19-30088)). The Board came out of closed session and back on the record at 5:14 pm where the President of the Board announced that the District's legal counsel was given direction. No action taken, nor needed.
7. The District Manager introduced the District's newly appointed Trustee, Chuck Reynolds.
8. Reports (8.1)
- 8.1 Under item 8.1 of reports, District Manager's Report, the District Manager reported that on February 10, 2022, the District completed the monthly staff meeting and all vehicle inspections. The District's Safety Committee also met on this date.

The District was closed on February 14, 2022, in observance of President Lincoln's Birthday.

On February 15, 2022, District management met with representatives of M&I to discuss the completion of the server migration project, evaluated projects and timeframes, and discussed future projects.

On February 17 and 18, the District Manager and Office Manager attended the VCJPA Annual Conference remotely. The conference was informative, educational, and free to attend. Also on February 18, the District Manager attended the MVCAC Legislative Committee monthly call.

The District was closed on February 21, 2022, in observance of Presidents' Day.

On February 23, 2022, the District Manager attended the MVCAC Legislative Committee meeting to review 2022 legislative bills, take a position, and plan for a remote Legislative Day.

On February 24, 2022, M&I was onsite to separate the District's server from the network. The District server migration project is now complete.

On March 2, 2022, the District Manager provided a tour for the District's newest Trustee. The tour was of the Oroville facility and a recap of how the District operates.

Over the past month, all licensed staff have continued to attend virtual continuing education courses.

9. Policy Matters (9.1 – 9.5)
 - 9.1 Under item 9.1 of policy matters, the Board was asked to consider approving and adopting the District's amended Invasive Aedes Response Plan. The Board approved and adopted the original plan on October 14, 2020, but based on the number of detections in 2021, District staff is recommending the amended plan. It was then moved by Member LaRocca, seconded by Member Barth, and passed unanimously with a vote of 9 ayes 0 nays to approve and adopt the District's amended Invasive Aedes Response Plan
 - 9.2 Under item 9.2 of policy matters, the Board was asked to consider a capital expenditure to overhaul 714Y (Horse) propeller. The Board was asked to consider one of two options. The first option is an overhaul of the propeller using good "used" overhauled blades. The second option is an overhaul of the propeller using "new" blades. The quote is for \$20,635.98 not including tax for the used or \$40,635.98 not including tax for the new. After some discussion it was then moved by Member Barth, seconded by Member Schuster, and passed with a vote of 5 ayes (Barth, Fredericks, Reynolds, Schuster, and Starkey) 4 nays (Beck, Kirk, LaRocca, and Sheppard) to approve option one, a capital expenditure of \$20,635.98 not including tax for the "used" overhauled blades.
 - 9.3 Under item 9.3 of policy matters, the Board was asked to consider the creation of a new position and adopting Job Description, Policy 6015, Administrative Manager. After some discussion it was then moved by Member Sheppard, seconded by Member Kirk, and passed unanimously with a vote of 9 ayes 0 nays to adopt the creation of a new position and adopting Job Description, Policy 6015, Administrative Manager.
 - 9.4 Under item 9.4 of policy matters, per the conditions of the Employment Agreement between the District and District Manager, the manager must remind and request an annual performance evaluation. The Board and District Manager will meet in closed session at April's Board Meeting to discuss the evaluation. No action taken, nor needed.
 - 9.5 Under item 9.5 of policy matters, per the conditions of the Employment Agreement between the District and District Manager, the manager must request a one-year contract extension, which he did both verbally and with a written letter. No action taken, nor needed.
10. Under topic of the month, the District's Vector Ecologist/ Fish Biologist gave a presentation on traps used by the District for mosquito and virus surveillance.
11. After reviewing the demands made upon the District for the past month, it was then moved by Member Starkey, seconded by Member Fredericks, and passed unanimously with a vote of 9 ayes 0 nays to authorize checks numbered 50527 through 50633 be signed and distributed. Expenditures for the month totaled \$428,823.12.
12. Under personnel, the District Manager reported that on February 28, 2022, Frank Lopez commenced employment with the District as Mosquito Vector Control Specialist.
13. Under correspondence, the Board reviewed a letter written by the District Manager Matthew C. Ball to the Board of Trustees and a letter received from the City of Oroville.
14. Under other business to report, the Board was asked to return the state mandated ethics training packets and their completed Form 700 Statement of Economic Interest as required by the Fair Political Practice Commission.
15. No persons wishing to address the Board pertaining to closed session matters.
16. No closed session matters not warranting legal counsel.
17. President Beck announced adjournment at 5:57 PM and concluded by stating that the next regular meeting of the BCMVCD Board of Trustees would meet at 4:00 PM on April 13, 2022, at the Chico Substation's Board Room at 444 Otterson Drive, Chico, CA 95928.

Respectfully submitted,

James "Bo" Sheppard,
Secretary